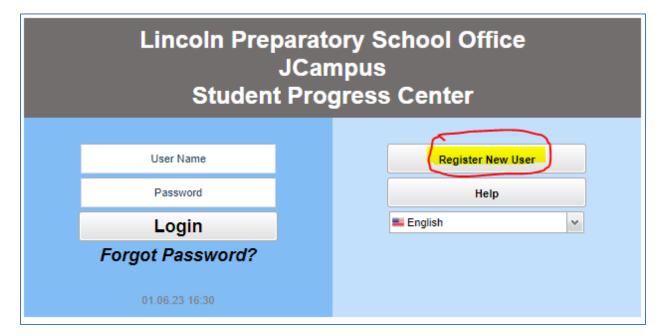
## VIEWING PROGRESS AND REPORT CARDS IN

## LINCOLN PREP STUDENT PROGRESS CENTER

Parents must be kept informed about their student's grades, overall performance, and absences. Therefore, report cards are made available to parents **online** at intervals corresponding with the grading period length, typically ranging from six-week to nine-week intervals. Parents are requested to schedule a conference with their student's teacher(s) if student is not making adequate progress.

The Student Progress Center can be accessed at <u>http://grambling.edgear.net/progress</u>.



If you do not currently have a user account, click "Register New User".

If you have a user account, use it to **Login**.

Register New User		
Step 1: Ver	rification	
	ow the information about AN registering the accou	
The PSN is the lasecurity number.	ast five digits of your stu	dent`s social
Relationship :	Mother v	Required
First Name :	ANNIE	Required
Last Name :	MOSS	Required
PSN Number :	12345	Required
(	Cancel Continue	

Follow the steps to register as a new user. You must enter the information on file at Lincoln Preparatory School for the parent or guardian of the student.

- Verify that you entered PARENT or GUARDIAN information, NOT student information. Ensure that the spelling matches the name on file.
- Verify that you entered the PSN number correctly. The PSN is the last five digits of the STUDENT's social security number.
- Ensure that student records have not been blocked from online viewing. Some reasons student may be blocked:
  - Required documents are missing from student's file (i.e., birth certificate, immunizations, copy of social security card, proof of residency, etc.)
- If you continue to have problems creating an account, contact the school front office for assistance.

The printable report card can be found under the **Documents** tab.