

**Grambling High Foundation
Regular Meeting of the Board of Directors
October 28, 2019 - 6:30 PM**

A. Call to Order - The meeting was called to order by Dr. Copeland at 6:48 PM.

B. Prayer

C. Pledge of Allegiance

D. Approval of the Agenda - Mr. Wiley moved and Mr. Tatum seconded the motion to adopt the agenda. The agenda was adopted without opposition from the Board.

E. Adoption of Previous Minutes - Mr. Tatum moved to adopt the previous minutes. This was seconded by Mr. Wiley and the previous minutes were adopted without opposition.

F. Roll Call

Present Members

Dr. Birdex Copeland

Don Tatum

Robert Wiley

Eddie Robinson III

Absent Members

Hollis Downs

Rhonda Pruitt

Forrest Moegle

G. Lincoln Prep "Showcase" – No showcase.

H. Public Comments – Although the meeting is open to the public, no members of the public were present to comment.

I. Report of the Executive Director -

- Current enrollment is 477 students and is expect to be around 483 by January. A family with 3 students recently moved, which caused a decrease but 155 people are on the waiting list and applications still come in every day.
- The LAPCS annual conference will be held December 5th and 6th. Mr. Ford requested for any interested Board Members to let him know, as the registration deadline to get the regular price is November 30th.
- Mr. Ford had a conference call with the State today and stated that School Performance Scores will be released next week. The scores cannot be discussed until they are publicly released on November 6th.
- BESE will be voting on an extension for Lincoln Prep for year 5. Next year, they will vote for the renewal.
- 14 students, several staff members, and 1 parent attended the Early College MOU signing and press conference at Southern University. Mr. Tatum asked for more information on the process for selecting students to enroll in Early College. Mr. Ford stated that the Board of Regents has a matrix of test scores that are used to identify qualifying students. About 185 Dual Enrollment courses are being taken at Southern University by Lincoln Prep students this year. The 14 currently enrolled in the Early College program met the requirements to take a full slate of

college courses and will graduate high school next year with an Associate's Degree.

- The Department of Justice will be visiting campus tomorrow. Mr. Ford stated that the annual report was submitted last week, according to the current court order.
- Mr. Ford and Ms. Colvin will attend a meeting for the Dual Enrollment Task Force in Shreveport on Monday. Campuses with Dual Enrollment courses will be invited to hold a presentation in hopes of being able to increase the number of students in Louisiana that have access to Dual Enrollment classes. Southern University will be there to present, also. Mr. Ford attended a presentation last month in Lafayette to get an idea of what to expect and believes it will be successful.
- Friday's football game has been moved to Thursday night in Shreveport. The stadium at the school does not meet LHSAA standards, so the game will be played at Loyola.
- The middle school basketball team plays Ringgold tonight and will have a home game tomorrow against Arcadia. Varsity basketball starts next month. All Board Members were provided with a schedule.

J. Board Membership and Committee Structure - No discussion tonight.

K. New Business -

- **By-laws** - Dr. Copeland stated that, in an effort to obtain full clearance from the state, a few things must be completed, including the disclosure forms that have been provided to all Board Members. Changes to the by-laws are also necessary. Currently, a rule is in place which states that Board Members must have the proposed by-laws for 10 days before voting on them. Due to time constraints, Mr. Wiley moved to suspend the rule stating that members must have by-laws for 10 days before voting. This was seconded by Mr. Robinson. The vote to suspend the current rule, allowing immediate voting was a unanimous yes. Section 11 of the handbook states that Board Members cannot receive compensation from the school but may receive reimbursement for travels or expenses incurred due to board member duties. The statement that the President shall be the CEO will be removed from the new by-laws, as this is no longer allowed. Dr. Copeland stated that the last amendment to the by-laws was on February 13, 2017 and the new by-laws, including the amendment date of October 28, 2019 and minutes showing adoption must be submitted as soon as possible. Mr. Tatum moved to amend the by-laws as discussed. This was seconded by Mr. Wiley and the remaining Board Members unanimously voted to amend the by-laws as discussed.
- **Selection of Board Members** – Postponed to a later meeting.

L. Reports -

- **Financial** – Mrs. Kenley stated that Revenue is right under 25%, which is where it should be. Grant reimbursements for Title 1 and IDEA have been requested but have not been received yet. The food service is doing well and clearing over \$8000 each month. It cleared \$8700 in August and almost \$10,000 in September. Lincoln Prep received the lunch claim but not supper for July and is still waiting for the September claim. Expenditures overall are at about 22%, which is under budget for total expenses. Salaries and Benefits are right at 18% and 20%, which is on target to end with or better than projected. The General Fund Budget Summary shows the Budget Summary by function (regular programs, special ed programs, etc.) and is right at 22%. It

is also shown by object (Salaries, Benefits, etc.) Supplies and purchased services are normally high at the beginning of the school year and will level out later in the year. The Special Revenue Fund Summary shows the budget summary for Title 1, Title 2, IDEA and Food Service. We are still waiting for reimbursement for some items. All grants are cost reimbursement and requested quarterly, so the general fund will cover the cost until we are reimbursed. Mr. Ford stated that, in the past, the line of credit was used to cover these items but that is no longer necessary, as the general fund is enough to cover it. Mr. John Goodwin has started the audit process for the budget. He has access to QuickBooks files and is currently going through everything. More information on the audit is forthcoming.

- **Alumni and Community Relations** - No report.
- **Transportation** - No report.
- **Education** – No report.

M. Old Business -

- **MOU between Grambling High Foundation and Grambling State University** – No report.

N. Next Meeting Date – Mr. Wiley moved to change the next meeting date to December 2, 2019 due to the Thanksgiving holiday. Mr. Tatum seconded. The Board unanimously voted to move the meeting to December 2, 2019 at 6:30 PM with committees meeting at 6:00 PM if needed.

O. Announcements – No further announcements.

P. Executive Session – No session.

Q. Adjournment - Mr. Wiley moved to adjourn the meeting. This was seconded by Mr. Tatum. With nothing left to discuss, the meeting was adjourned at 8:06 pm.