

Regular Meeting of the Board of Directors
October 25, 2021 – 6:30 PM
Via Teleconference

- A. Call to Order** – The meeting was called to order at 6:30 PM by Robert Wiley.
- B. Prayer**
- C. Pledge of Allegiance**
- D. Public Budget Hearing**
- E. Approval of the General Meeting Agenda** – A motion was made by Pamela Stewart and seconded by Barbara McIntyre to approve the agenda. The agenda was approved without opposition from the Board.
- F. Adoption of Previous Minutes** – A motion was made by Pamela Stewart to adopt the minutes from the previous meeting. This was seconded by Barbara McIntyre and the minutes were adopted without opposition from the Board.
- G. Roll Call**
 - a) Present Members**
 - i. Barbara McIntyre
 - ii. Pamela Stewart
 - iii. Ed Watley
 - iv. Clara Lewis
 - v. Don Tatum
 - vi. Hollis Downs
 - vii. Robert Wiley
 - viii. Eddie Robinson III
 - b) Absent Members**
 - i. Elizabeth Smith
- H. Public Comments** – Although the meeting was open to the public, no members of the public were present to comment.
- I. Report of the Executive Director** –
 - a)** Current enrollment is 649 students, with 48 of those in alternative placement at New Living Word. Current enrollment is about 50 less than expected. This is mostly due to being in the temporary location and has been figured into the budget. The current class locations are as follows: Kindergarten – 2nd grade at New Living Word, 3rd – 6th grades at Grace United Methodist Church, 7th – 8th grades at Calvary Baptist Church, and 9th – 12th at the main Lincoln Prep campus. Meals are prepared on GSU campus and delivered to all locations.
 - b)** Homecoming and Senior night will be held on Thursday, October 28. Lincoln Prep is not permitted to play games on GSU campus and Lincoln Parish declined the use of their facilities, so the game will be held in Jonesboro. The last game played there had a very large crowd. The football team is currently ranked 10th and will be playing Haynesville, ranked 9th.

- c) A “Little Free Library” will be installed on campus. A corporate sponsor requested that one be installed within an hour of Minden and Lincoln Prep was chosen. This library will contain lower elementary level books, mostly geared towards K-3rd graders. Caroline Roemer with LAPCS will host this event on 11/2/2021.
- d) Construction update: Groundbreaking is open to the public and will be held on 11/1/21 at 12:00 PM. The land has been cleared and most of the leveling has been completed. Board members will be provided the remaining construction schedule and a list of all subcontractors approved to work on the project. Mr. Ford expects to be in the new building by the 2nd semester of next year, although the gym may not be completed by then. Mr. Ford would like to move a portion of the staff and students there before then, as a soft opening. A Cooperative Endeavor Agreement has been drafted by Lincoln Prep’s attorney to obtain a strip of land adjacent to the new property. The land would be purchased at fair market value, which is between \$6,621 and \$8,000.
- e) Temporary campus: A conditional permit has been obtained for the sprinkler system. The original design was denied, and other options have been explored. The first and most cost effective would be to change to the system that has been recommended. The other would be to split the buildings, as there is a 12,000 sq. foot threshold before sprinklers are required. It may be possible to divide the building into 3 sections and not require sprinklers.

J. New Business – No new business.

K. Reports

- a) **Financial** – The September numbers for the food service will be available soon. The annual FY21 AFR has been submitted and approved and the audit is underway. First quarter grant reimbursements should be around \$400,000 and are expected within the week. The budget report shows a deficit in the ending fund balance due to enrollment being about 50 students less than expected. Several grants have been received that were not included in the original budget. Those will be reallocated and will drive a general budget revision. Mr. Ford stated that significant amount has been awarded in ESSER funds since approving the budget. Enrollment is still 100 students more than last year and he is confident that the deficit will be covered. Megan expects to know by March or April what the final numbers will be. Barbara McIntyre inquired about the cost incurred to use various facilities for classes. New Living Word costs about \$6,000 per month, which is the same amount that was budgeted last year. Lincoln Prep pays for custodial services at Calvary, which is \$80 per week and pays for actual expenses at Grace (paper products, custodial services, etc.), which has totaled about \$700 thus far.
- b) **Alumni and Community Relations** – No report
- c) **Transportation and Facilities Update** – No report
- d) **Education** – Ford has not been able to review the evaluation but will do so as soon as possible.

L. Old Business

- a) **Construction Update** – Previously discussed in the Executive Director’s Report.
- b) **Relationship between Grambling High Foundation and Grambling State University** – Mr. Ford hopes to be released from the 1966 desegregation lawsuit soon, as the last court order stated that they would maintain supervision through October 2021. Mr.

Ford was hoping to be released in time to have Homecoming at GSU campus, which is why it was pushed back so far. Lincoln Prep's attorney advised them not to reach out to the courts, stating that he would reach out after October, if needed.

- M. Next meeting** – The next meeting will be December 13, 2021 at 6:30 PM with committees meeting at 6:00 PM, if needed.
- N. Announcement** – Mr. Watley's daughter was inducted into the US Women's Softball Hall of fame. She was a 2-time gold medal Olympian prior to retiring in 2010. Coach Glen Hall was congratulated for doing such a great job with the students and representing Lincoln Prep so well.
- O. Executive Session** – Pamela Stewart moved to enter the Executive Session. This was seconded by Barbara McIntyre. All meeting participants were removed from the meeting except for the Executive Director and Board Members and the Executive Session began at 7:15 PM. The Executive Session ended at 7:32 PM and no actions were taken during the session.
- P. Adjournment** – With nothing further to discuss, the meeting was adjourned at 7:33 PM.