



# LINCOLN

---

## PREPARATORY SCHOOL

### **April Financial Report**

May 29, 2018 Board Meeting

DRAFT

**Income Statement – Annual Forecast vs. Budget**

**Revenue**

- Forecasted revenue projections through the end of the fiscal year are \$5.19MM versus budgeted annual revenue of \$4.90MM for a favorable variance of \$292K. This positive variance is due to the increase in enrollment. The October pupil count was 415 and the February count was 424. The original budget was based on an enrollment of 406 pupils.

**Personnel**

- Personnel expenses are projected to be \$3.76MM versus \$3.58MM budgeted, for an unfavorable variance of \$177K. The unfavorable variance is mainly due to the addition of two instructional positions, additional SPED position and increased tutoring stipends.

**Other than Personnel**

- Other than Personnel expenses are projected to be \$1.32MM versus \$1.16MM budgeted, for an unfavorable variance of \$160K. The unfavorable variances is due to reforecasted food service expenses, athletic expenses, higher custodial cost and increased educational consultants projections.

**Non-Operating Expenses**

- Non-operating expenses are forecasted to be \$136K versus \$151K budgeted, for a favorable variance of \$15K to end the fiscal year at breaking even. The variance is due to reduced contingency.

**Income Statement – Actual vs. Budget**

**Revenue**

- Revenue through the period was \$4.90MM which is on target at 90% of the annual forecast. There is \$510K of revenue remaining in the revenue budget.

**Personnel**

- Salaries and benefit expenses through the period were \$3.17MM which is 84% of the annual forecast. This is on target with the forecast with \$594K remaining in the budget.

**Other than Personnel**

- Other than personnel expenses through the period were \$1.16MM. This is 87% of the annual forecast.

**Net Surplus (Deficit)**

Net surplus through April 30, 2018 was \$291K. We are forecasted to end the fiscal year at breakeven.

## Balance Sheet

### Assets

- Cash balance as of April 30, 2018 was \$389K.
  - Primary Checking \$309K.
  - Payroll Checking \$6K.
  - Activity Checking (Acct Ending 42) \$12K.
  - Activity Checking (Acct Ending 66) \$6K.
  - Grambling High - Foundation \$52K.
  - Grambling High – Activity \$2K.
  - Paypal Account - \$2K.
- Federal Accounts Receivable of \$266K consists of Title IA, Title IIA, IDEA, CSP and Federal Food.
- State Accounts Receivable of \$424K consisting of MFP due from the state.
- Prepaid Expenses of \$4K consists of pre-paid software costs.
- Fixed Assets of \$208K, net of accumulated depreciation, consists of smart boards, computers, tablets, printers, band supplies and building repairs.

### Liabilities

- Accounts Payable were \$241K.
- Accrued Expense of \$226K consists of FY18 audit fees, food service expenses, and maintenance and utility costs due to Grambling State University.
- Accrued Payroll of \$256K consists of retirement, summer pay, and payroll liabilities.
- Credit Card Liabilities of \$6,080.
  - First National Bank 0525: \$311.
  - First National Bank 0533: \$5,152.
  - First National Bank 0590: \$617.
- Other Short-term Liabilities of \$232 consisting of student activity transactions.
- Long Term Debt of \$5K consists of amortized 4SS start-up costs.

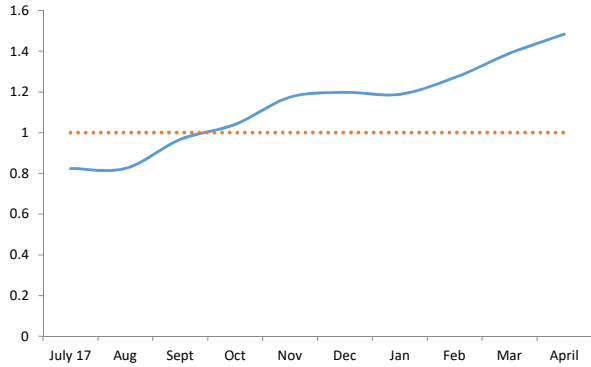
### Equity

- Net assets from prior years were \$266K combined with the current surplus of \$291K gives us a total equity position of \$558K as of April 30, 2018.

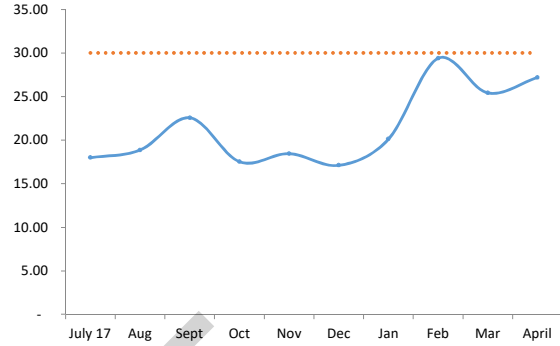
## Cash Flow

- Cash was \$389K as of April 30, 2018. We are projected to remain cash positive for the remainder of the fiscal year ending with a cash balance of \$151K.

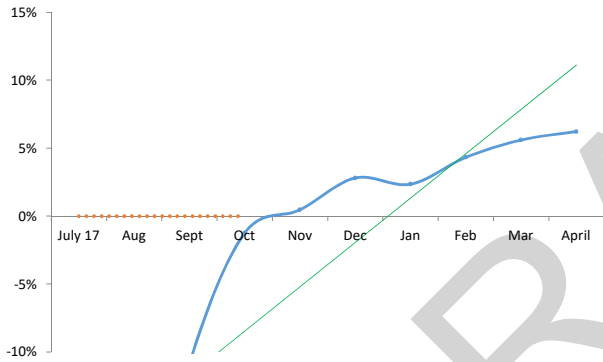
**Current Ratio**  
 (goal: above 1.0)



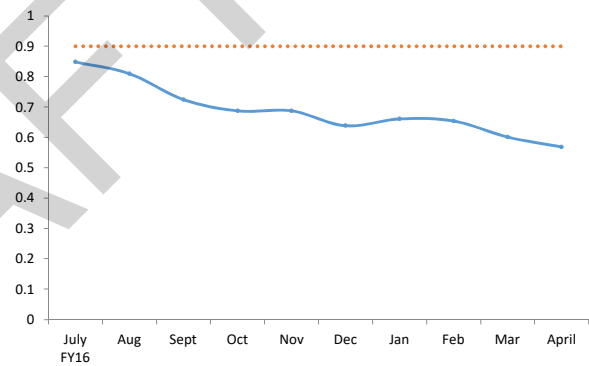
**Unrestricted Days Cash**  
 (goal: 30-60 days)



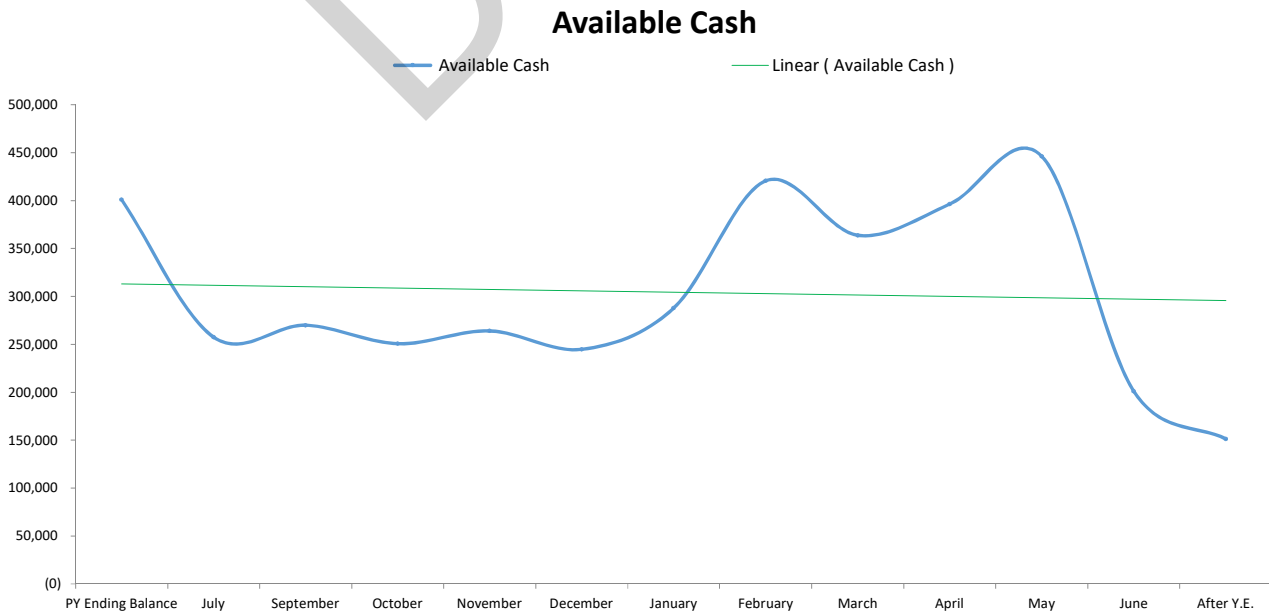
**Total Margin**  
 (goal: positive trend)



**Debt to Asset Ratio**  
 (goal: below 90%)



**Cash Flow Forecast**  
 (goal: positive cash flow)



	Actual YTD	Prior Forecast	Annual Forecast	△ %	Annual Budget	Difference (Bud v Forecast)
<b>Revenue</b>						
Base Funding	4,068,319	4,509,243	4,509,243	-	4,311,600	197,643
Federal Entitlement Funding	339,761	387,512	387,512	-	366,018	21,494
Federal Food Service Revenue	187,331	208,146	208,146	-	170,000	38,146
Athletics	77,259	76,000	78,000	-3%	55,000	23,000
Philanthropy & Other Income	11,800	11,800	11,800	-	-	11,800
<b>Total Revenue</b>	<b>4,684,470</b>	<b>5,192,701</b>	<b>5,194,701</b>	<b>-</b>	<b>4,902,618</b>	<b>292,083</b>
<b>Expenses</b>						
<b>Salaries &amp; Benefits</b>						
Instructional Salaries	1,462,576	1,675,216	1,675,216	-	1,572,235	(102,981)
Other Instructional Costs (substitutes)	46,823	42,600	48,600	-12%	33,600	(15,000)
SPED Salaries	139,837	174,684	174,684	-	142,598	(32,086)
Support Salaries	202,229	288,298	288,298	-	274,042	(14,256)
General & Administrative Salaries	433,112	534,158	534,158	-	554,779	20,621
Benefits	886,031	1,043,229	1,043,488	-	1,009,811	(33,677)
<b>Total Salaries &amp; Benefits</b>	<b>3,170,608</b>	<b>3,758,184</b>	<b>3,764,443</b>	<b>-</b>	<b>3,587,065</b>	<b>(177,378)</b>
<b>Other than Personnel</b>						
Curriculum	17,516	26,390	26,390	-	26,390	-
Software & Assessment	36,069	43,930	43,930	-	65,930	22,000
Educational Supplies	46,232	54,460	54,460	-	54,460	-
Educational Consultants	30,494	29,050	35,050	-17%	9,326	(25,724)
Equipment & Furniture (non-capital)	-	2,030	2,030	-	2,030	-
Student Recruiting	2,900	8,120	8,120	-	8,120	-
Professional Development	48,303	35,000	50,000	-30%	30,000	(20,000)
Utilities	152,250	182,700	182,700	-	182,700	-
Transportation	170,953	176,986	176,986	-	172,196	(4,790)
Custodial & Maintenance	149,215	181,320	181,320	-	129,093	(52,227)
Legal	40,374	47,908	47,908	-	47,908	-
Telecommunications	-	-	-	0%	5,000	5,000
Insurance	35,217	40,000	40,000	-	40,000	-
Business Supplies	14,960	20,557	20,557	-	12,000	(8,557)
Media Supplies	2,492	2,281	3,781	-40%	1,560	(2,221)
Finance, HR, & Ops Support	84,694	94,600	94,600	-	94,600	-
Athletic Expenses	98,428	99,000	101,000	-2%	55,000	(46,000)
Technology Consultants	11,313	10,526	12,526	-16%	8,526	(4,000)
Food Service	177,467	198,094	198,094	-	175,100	(22,994)
Other Instruction	6,911	9,000	9,000	-	9,000	-
Other Administration	22,291	35,500	35,500	-	35,500	-
Other Expenditures	270	270	270	-	-	(270)
<b>Total Other than Personnel</b>	<b>1,156,382</b>	<b>1,297,723</b>	<b>1,324,223</b>	<b>-2%</b>	<b>1,164,439</b>	<b>(159,784)</b>
<b>Non-Operating Expenses</b>						
Depreciation	65,209	92,452	92,452	-	88,300	(4,152)
Contingency	-	43,794	43,854	-	62,814	18,960
<b>Total Non-Operating Expenses</b>	<b>65,792</b>	<b>136,246</b>	<b>136,306</b>	<b>-</b>	<b>151,114</b>	<b>14,808</b>
<b>Total Expenses</b>	<b>4,392,782</b>	<b>5,192,153</b>	<b>5,224,971</b>	<b>1%</b>	<b>4,902,618</b>	<b>(322,353)</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>291,687</b>	<b>548</b>	<b>(30,271)</b>		<b>-</b>	<b>(30,271)</b>
<b>State Surplus Calculation</b>						
Add Depreciation	65,209	92,452	92,452		88,300	
Add Cotigency	-	43,794	43,854		62,814	
Reduce Capital Expenditures	(34,310)	(59,380)	(59,380)		(57,800)	
Increase/Decrease in LT Debt	-	-	-		-	
<b>NET STATE SURPLUS (DEFICIT)</b>	<b>322,586</b>	<b>77,414</b>	<b>46,655</b>		<b>93,314</b>	
PY Balance	96,937	96,937	96,937		96,937	
<b>State Ending Fund Balance</b>	<b>419,523</b>	<b>174,351</b>	<b>143,592</b>		<b>190,251</b>	
<b>Percent of Revenue</b>		3%	3%		4%	

	Annual Budget	Annual Forecast	Actual Year-to-Date	Remaining \$	Remaining %
<b>Revenue</b>					
Base Funding	4,311,600	4,509,243	4,068,319	440,924	10%
Federal Entitlement Funding	366,018	387,512	339,761	47,751	12%
Federal Food Service Revenue	170,000	208,146	187,331	20,815	10%
Athletics	55,000	78,000	77,259	741	1%
Philanthropy & Other Income	-	11,800	11,800	-	0%
<b>Total Revenue</b>	<b>4,902,618</b>	<b>5,194,701</b>	<b>4,684,470</b>	<b>510,231</b>	<b>10%</b>
<b>Expenses</b>					
<b>Salaries &amp; Benefits</b>					
Instructional Salaries	1,572,235	1,675,216	1,462,576	212,640	13%
Other Instructional Costs (substitutes)	33,600	48,600	46,823	1,777	4%
SPED Salaries	142,598	174,684	139,837	34,846	20%
Support Salaries	274,042	288,298	202,229	86,068	30%
General & Administrative Salaries	554,779	534,158	433,112	101,046	19%
Benefits	1,009,811	1,043,488	886,031	157,457	15%
<b>Total Salaries &amp; Benefits</b>	<b>3,587,065</b>	<b>3,764,443</b>	<b>3,170,608</b>	<b>593,834</b>	<b>16%</b>
<b>Other than Personnel</b>					
Curriculum	26,390	26,390	17,516	8,874	34%
Software & Assessment	65,930	43,930	36,069	7,861	18%
Educational Supplies	54,460	54,460	46,232	8,228	15%
Educational Consultants	9,326	35,050	30,494	4,556	13%
Equipment & Furniture (non-capital)	2,030	2,030	-	2,030	100%
Student Recruiting	8,120	8,120	2,900	5,220	64%
Professional Development	30,000	50,000	48,303	1,697	3%
Utilities	182,700	182,700	152,250	30,450	17%
Transportation	172,196	176,986	170,953	6,033	3%
Custodial & Maintenance	129,093	181,320	149,215	32,105	18%
Legal	47,908	47,908	40,374	7,534	16%
Telecommunications	5,000	-	-	-	0%
Insurance	40,000	40,000	35,217	4,783	12%
Business Supplies	12,000	20,557	14,960	5,597	27%
Media Supplies	1,560	3,781	2,492	1,289	34%
Finance, HR, & Ops Support	94,600	94,600	84,694	9,906	10%
Athletic Expenses	55,000	101,000	98,428	2,572	3%
Technology Consultants	8,526	12,526	11,313	1,214	10%
Food Service	175,100	198,094	177,467	20,627	10%
Other Instruction	9,000	9,000	6,911	2,089	23%
Other Administration	35,500	35,500	22,291	13,209	37%
Other Expenditures	-	270	270	-	0%
<b>Total Other than Personnel</b>	<b>1,164,439</b>	<b>1,324,223</b>	<b>1,156,382</b>	<b>167,840</b>	<b>13%</b>
<b>Non-Operating Expenses</b>					
Depreciation	88,300	92,452	65,209	27,243	29%
Contingency	62,814	43,854	-	43,854	100%
<b>Total Non-Operating Expenses</b>	<b>151,114</b>	<b>136,306</b>	<b>65,792</b>	<b>70,514</b>	<b>52%</b>
<b>Total Expenses</b>	<b>4,902,618</b>	<b>5,224,971</b>	<b>4,392,782</b>	<b>832,189</b>	<b>16%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>-</b>	<b>(30,271)</b>	<b>291,687</b>		

	<u>June 30, 2017</u>	<u>April 30, 2018</u>
<b>Assets</b>		
<b>Current Assets</b>		
Cash & Equivalents	401,042	389,237
Federal Accounts Receivable	155,966	266,492
State & Local Gov't Accounts Receivable	1,008	423,752
Prepaid Expenses	-	4,148
<b>Total Current Assets</b>	<u>558,016</u>	<u>1,083,629</u>
<b>Non-Current Assets</b>		
Fixed Assets	288,112	332,405
Accumulated Depreciation	(58,954)	(124,163)
<b>Total Non-Current Assets</b>	<u>229,158</u>	<u>208,242</u>
<b>Total Assets</b>	<u><u>787,174</u></u>	<u><u>1,291,872</u></u>
<b>Liabilities &amp; Equity</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	185,457	241,158
Accrued Expenses	36,821	225,856
Accrued Payroll	290,981	256,044
Credit Card Liabilities	-	6,080
Other Short-Term Liabilities	-	232
<b>Total Current Liabilities</b>	<u>513,260</u>	<u>729,370</u>
<b>Non-Current Liabilities</b>		
Long-Term Debt	8,000	5,000
<b>Total Non-Current Liabilities</b>	<u>8,000</u>	<u>5,000</u>
<b>Total Liabilities</b>	<u>521,260</u>	<u>734,370</u>
<b>Equity</b>		
Net Assets	299,271	265,914
Net Surplus/(Deficit)	(33,357)	291,587
<b>Total Equity</b>	<u>265,914</u>	<u>557,501</u>
<b>Total Liabilities &amp; Equity</b>	<u><u>787,174</u></u>	<u><u>1,291,872</u></u>

Lincoln Preparatory School  
Cash Flow Forecast  
FY2018

	July	August	September	October	November	December
<b>Revenue</b>						
Base Funding	327,350	321,350	321,777	321,350	321,350	382,088
Federal Entitlement Funding	88,751	10,054	53,777	7,198	75,049	-
Other	9,009	6,293	9,478	8,789	26,046	4,055
<b>Total Revenue</b>	<b>425,110</b>	<b>337,697</b>	<b>385,032</b>	<b>337,337</b>	<b>422,445</b>	<b>386,143</b>
<b>Expenses</b>						
Salaries & Benefits	293,350	204,343	207,891	275,429	284,979	291,346
Other than Personnel	274,744	121,018	133,203	124,938	124,759	113,998
<b>Total Expenses</b>	<b>568,094</b>	<b>325,361</b>	<b>341,094</b>	<b>400,367</b>	<b>409,738</b>	<b>405,344</b>
<b>Change in Cash</b>	(142,984)	12,336	43,938	(63,030)	12,707	(19,201)
<b>Beginning Cash</b>	401,042	258,058	270,394	314,332	251,302	264,009
<b>Available Cash</b>	<b>258,058</b>	<b>270,394</b>	<b>314,332</b>	<b>251,302</b>	<b>264,009</b>	<b>244,808</b>

DRAFT



Lincoln Preparatory School  
Cash Flow Forecast  
FY2018

	January	February	March	April	May	June	After Y.E.
<b>Revenue</b>							
Base Funding	382,090	382,090	436,560	436,555	436,555	436,560	-
Federal Entitlement Funding	95,568	10,000	19,013	66,412	26,956	81,956	218,053
Other	15,088	12,309	331	2,341	-	-	
<b>Total Revenue</b>	<b>492,746</b>	<b>404,399</b>	<b>455,904</b>	<b>505,308</b>	<b>463,511</b>	<b>518,516</b>	<b>218,053</b>
<b>Expenses</b>							
Salaries & Benefits	278,843	214,556	218,314	202,229	226,904	426,904	205,862
Other than Personnel	170,818	57,048	294,478	270,484	186,829	336,829	61,829
<b>Total Expenses</b>	<b>449,661</b>	<b>271,604</b>	<b>512,792</b>	<b>472,713</b>	<b>413,733</b>	<b>763,733</b>	<b>267,691</b>
<b>Change in Cash</b>	43,085	132,795	(56,888)	32,595	49,778	(245,217)	(49,638)
<b>Beginning Cash</b>	244,808	287,893	420,688	363,800	396,395	446,173	200,956
<b>Available Cash</b>	<b>287,893</b>	<b>420,688</b>	<b>363,800</b>	<b>396,395</b>	<b>446,173</b>	<b>200,956</b>	<b>151,318</b>