



LINCOLN

PREPARATORY SCHOOL

March Financial Report

April 30, 2018 Board Meeting

DRAFT

Income Statement – Annual Forecast vs. Budget

Revenue

- Forecasted revenue projections through the end of the fiscal year are \$5.19MM versus budgeted annual revenue of \$4.90MM for a favorable variance of \$289K. This positive variance is due to the increase in enrollment. The October pupil count was 415 and the February count was 424. The original budget was based on an enrollment of 406 pupils.

Personnel

- Personnel expenses are projected to be \$3.76MM versus \$3.58MM budgeted, for an unfavorable variance of \$171K. The unfavorable variance is mainly due to the addition of two instructional positions, additional SPED position and increased tutoring stipends.

Other than Personnel

- Other than Personnel expenses are projected to be \$1.29MM versus \$1.16MM budgeted, for an unfavorable variance of \$133K. The unfavorable variances is due to reforecasted food service expenses, athletic expenses, higher custodial cost and increased educational consultants projections.

Non-Operating Expenses

- Non-operating expenses are forecasted to be \$136K versus \$151K budgeted, for a favorable variance of \$15K to end the fiscal year at breaking even. The variance is due to reduced contingency.

Income Statement – Actual vs. Budget

Revenue

- Revenue through the period was \$4.17MM which is on target at 80% of the annual forecast. There is \$1.02MM of revenue remaining in the revenue budget.

Personnel

- Salaries and benefit expenses through the period were \$2.86MM which is 76% of the annual forecast. This is on target with the forecast with \$900K remaining in the budget.

Other than Personnel

- Other than personnel expenses through the period were \$1.02MM. This is 78% of the annual forecast. The following budget lines have lower than average amounts remaining in the budget:
 - Curriculum has 34% of the annual budget remaining. This is due to the majority of the curriculum spending is at the beginning of the school year.
 - Athletic expenditures were high through March. This is due to the timing of football season and other sport seasons earlier in the fiscal year.

Net Surplus (Deficit)

Net surplus through March 31, 2018 was \$234K. We are forecasted to end the fiscal year at breakeven.

Balance Sheet

Assets

- Cash balance as of March 31, 2018 was \$364K.
 - Primary Checking \$284K.
 - Payroll Checking \$6K.
 - Activity Checking (Acct Ending 42) \$12K.
 - Activity Checking (Acct Ending 66) \$6K.
 - Grambling High - Foundation \$52K.
 - Grambling High – Activity \$2K.
 - Paypal Account - \$2K.
- Federal Accounts Receivable of \$261K consists of Title IA, Title IIA, IDEA, CSP and Federal Food.
- State Accounts Receivable of \$409K consisting of MFP due from the state.
- Prepaid Expenses of \$6K consists of pre-paid software costs.
- Fixed Assets of \$212K, net of accumulated depreciation, consists of smart boards, computers, tablets, printers, band supplies and building repairs.

Liabilities

- Accounts Payable were \$274K.
- Accrued Expense of \$198K consists of FY18 audit fees, food service expenses, and maintenance and utility costs due to Grambling State University.
- Accrued Payroll of \$256K consists of retirement, summer pay, and payroll liabilities.
- Credit Card Liabilities of \$17,337.
 - First National Bank 0525: \$6,238.
 - First National Bank 0533: \$5,932.
 - First National Bank 0590: \$5,166.
- Other Short-term Liabilities of \$867 consisting of student activity transactions.
- Long Term Debt of \$5K consists of amortized 4SS start-up costs.

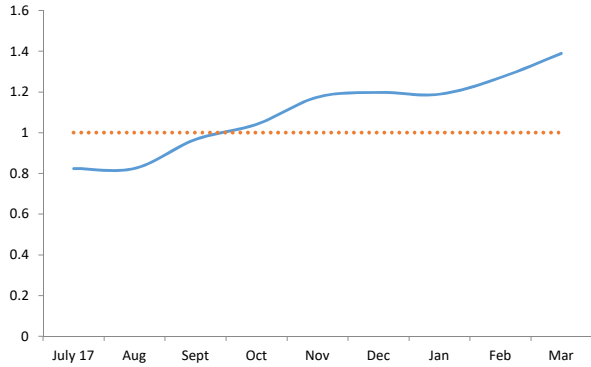
Equity

- Net assets from prior years were \$266K combined with the current surplus of \$233K gives us a total equity position of \$499K as of March 31, 2018.

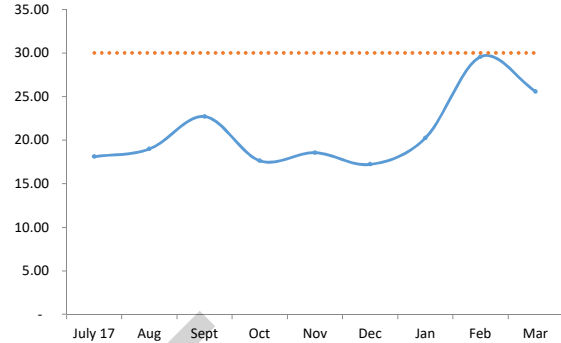
Cash Flow

- Cash was \$364K as of March 31, 2018. We are projected to remain cash positive for the remainder of the fiscal year ending with a cash balance of \$162K.

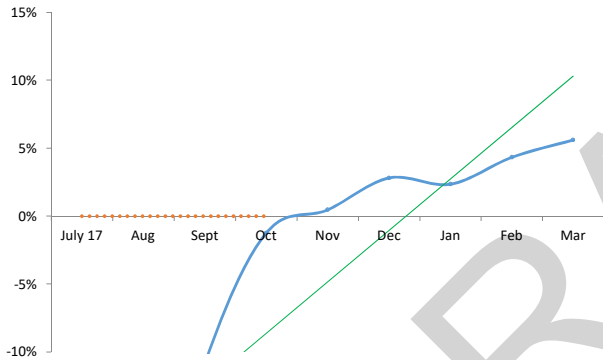
Current Ratio
 (goal: above 1.0)



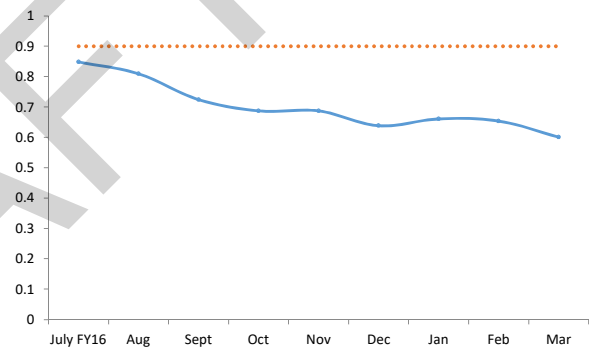
Unrestricted Days Cash
 (goal: 30-60 days)



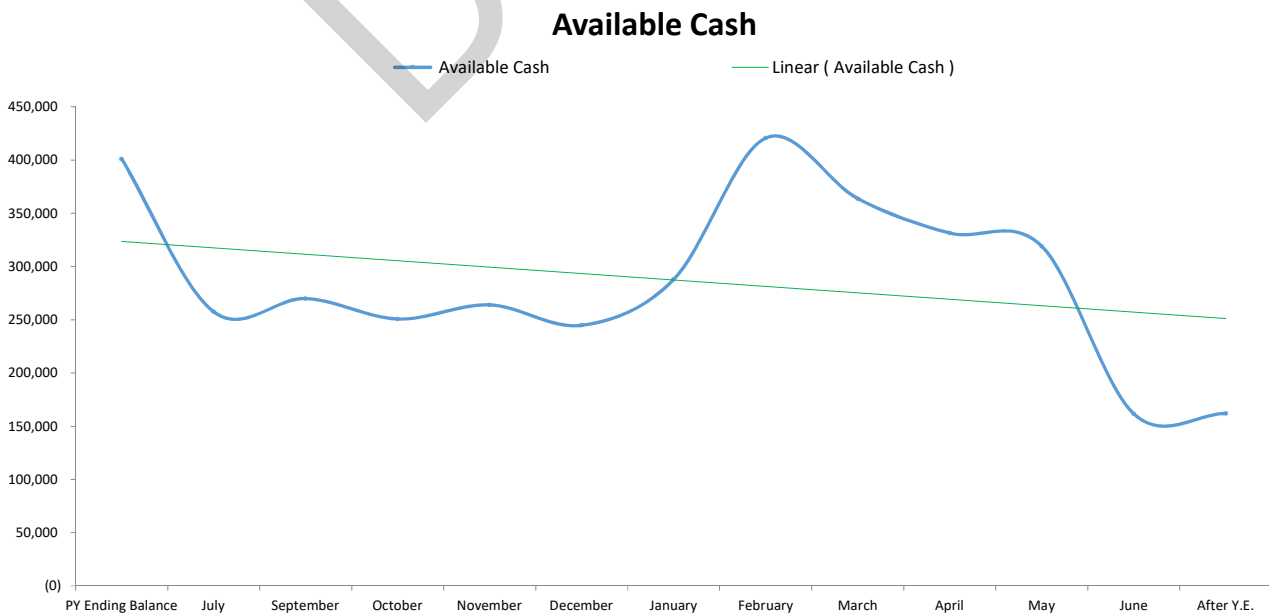
Total Margin
 (goal: positive trend)



Debt to Asset Ratio
 (goal: below 90%)



Cash Flow Forecast
 (goal: positive cash flow)



	Actual YTD	Prior Forecast	Annual Forecast	△ %	Annual Budget	Difference (Bud v Forecast)
Revenue						
Base Funding	3,617,395	4,456,203	4,509,243	1%	4,311,600	197,643
Federal Entitlement Funding	302,010	387,512	387,512	-	366,018	21,494
Federal Food Service Revenue	159,882	200,091	208,146	4%	170,000	38,146
Athletics	75,544	76,000	76,000	-	55,000	21,000
Philanthropy & Other Income	11,122	11,122	11,122	-	-	11,122
Total Revenue	4,165,952	5,130,928	5,192,023	1%	4,902,618	289,405
Expenses						
Salaries & Benefits						
Instructional Salaries	1,323,282	1,645,216	1,675,216	-2%	1,572,235	(102,981)
Other Instructional Costs (substitutes)	40,955	42,600	42,600	-	33,600	(9,000)
SPED Salaries	124,478	174,684	174,684	-	142,598	(32,086)
Support Salaries	182,513	288,298	288,298	-	274,042	(14,256)
General & Administrative Salaries	386,775	534,158	534,158	-	554,779	20,621
Benefits	800,300	1,041,936	1,043,229	-	1,009,811	(33,418)
Total Salaries & Benefits	2,858,303	3,726,891	3,758,184	-1%	3,587,065	(171,119)
Other than Personnel						
Curriculum	17,516	26,390	26,390	-	26,390	-
Software & Assessment	34,404	43,930	43,930	-	65,930	22,000
Educational Supplies	42,830	54,460	54,460	-	54,460	-
Educational Consultants	25,379	29,050	29,050	-	9,326	(19,724)
Equipment & Furniture (non-capital)	-	2,030	2,030	-	2,030	-
Student Recruiting	2,900	8,120	8,120	-	8,120	-
Professional Development	31,974	35,000	35,000	-	30,000	(5,000)
Utilities	137,025	182,700	182,700	-	182,700	-
Transportation	129,545	172,196	176,986	-3%	172,196	(4,790)
Custodial & Maintenance	135,351	129,093	181,320	-29%	129,093	(52,227)
Legal	38,754	47,908	47,908	-	47,908	-
Telecommunications	-	-	-	0%	5,000	5,000
Insurance	32,605	40,000	40,000	-	40,000	-
Business Supplies	14,825	20,557	20,557	-	12,000	(8,557)
Media Supplies	2,232	2,281	2,281	-	1,560	(721)
Finance, HR, & Ops Support	76,361	94,600	94,600	-	94,600	-
Athletic Expenses	95,847	91,000	99,000	-8%	55,000	(44,000)
Technology Consultants	9,183	8,526	10,526	-19%	8,526	(2,000)
Food Service	154,795	195,828	198,094	-1%	175,100	(22,994)
Other Instruction	4,709	9,000	9,000	-	9,000	-
Other Administration	20,799	35,500	35,500	-	35,500	-
Other Expenditures	160	338	160	111%	-	(160)
Total Other than Personnel	1,015,225	1,228,507	1,297,612	-5%	1,164,439	(133,173)
Non-Operating Expenses						
Depreciation	58,353	92,452	92,452	-	88,300	(4,152)
Contingency	-	83,078	43,774	-90%	62,814	19,040
Total Non-Operating Expenses	58,907	175,530	136,226	-29%	151,114	14,888
Total Expenses	3,932,435	5,130,928	5,192,022	1%	4,902,618	(289,404)
NET SURPLUS (DEFICIT)	233,517	-	-		-	-
State Surplus Calculation						
Add Depreciation	58,353		92,452		88,300	
Add Contingency	-		43,774		62,814	
Reduce Capital Expenditures	(34,310)		(59,380)		(57,800)	
Increase/Decrease in LT Debt	-		-		-	
NET STATE SURPLUS (DEFICIT)	257,560		76,846		93,314	
PY Balance	96,937		96,937		96,937	
State Ending Fund Balance	354,497		173,783		190,251	
Percent of Revenue			3%		4%	

	Annual Budget	Annual Forecast	Actual Year-to-Date	Remaining \$	Remaining %
Revenue					
Base Funding	4,311,600	4,509,243	3,617,395	891,848	20%
Federal Entitlement Funding	366,018	387,512	302,010	85,502	22%
Federal Food Service Revenue	170,000	208,146	159,882	48,264	23%
Athletics	55,000	76,000	75,544	456	1%
Philanthropy & Other Income	-	11,122	11,122	-	0%
Total Revenue	4,902,618	5,192,023	4,165,952	1,026,071	20%
Expenses					
Salaries & Benefits					
Instructional Salaries	1,572,235	1,675,216	1,323,282	351,934	21%
Other Instructional Costs (substitutes)	33,600	42,600	40,955	1,645	4%
SPED Salaries	142,598	174,684	124,478	50,206	29%
Support Salaries	274,042	288,298	182,513	105,785	37%
General & Administrative Salaries	554,779	534,158	386,775	147,383	28%
Benefits	1,009,811	1,043,229	800,300	242,929	23%
Total Salaries & Benefits	3,587,065	3,758,184	2,858,303	899,881	24%
Other than Personnel					
Curriculum	26,390	26,390	17,516	8,874	34%
Software & Assessment	65,930	43,930	34,404	9,526	22%
Educational Supplies	54,460	54,460	42,830	11,630	21%
Educational Consultants	9,326	29,050	25,379	3,671	13%
Equipment & Furniture (non-capital)	2,030	2,030	-	2,030	100%
Student Recruiting	8,120	8,120	2,900	5,220	64%
Professional Development	30,000	35,000	31,974	3,026	9%
Utilities	182,700	182,700	137,025	45,675	25%
Transportation	172,196	176,986	129,545	47,441	27%
Custodial & Maintenance	129,093	181,320	135,351	45,969	25%
Legal	47,908	47,908	38,754	9,154	19%
Telecommunications	5,000	-	-	-	0%
Insurance	40,000	40,000	32,605	7,395	18%
Business Supplies	12,000	20,557	14,825	5,732	28%
Media Supplies	1,560	2,281	2,232	49	2%
Finance, HR, & Ops Support	94,600	94,600	76,361	18,239	19%
Athletic Expenses	55,000	99,000	95,847	3,153	3%
Technology Consultants	8,526	10,526	9,183	1,344	13%
Food Service	175,100	198,094	154,795	43,299	22%
Other Instruction	9,000	9,000	4,709	4,291	48%
Other Administration	35,500	35,500	20,799	14,701	41%
Other Expenditures	-	160	160	-	0%
Total Other than Personnel	1,164,439	1,297,612	1,015,225	282,387	22%
Non-Operating Expenses					
Depreciation	88,300	92,452	58,353	34,099	37%
Contingency	62,814	43,774	-	43,774	100%
Total Non-Operating Expenses	151,114	136,226	58,907	77,318	57%
Total Expenses	4,902,618	5,192,022	3,932,435	1,259,587	24%
NET SURPLUS (DEFICIT)	-	-	233,517		

	<u>June 30, 2017</u>	<u>March 31, 2018</u>
Assets		
Current Assets		
Cash & Equivalents	401,042	363,800
Federal Accounts Receivable	155,966	260,282
State & Local Gov't Accounts Receivable	1,008	409,383
Prepaid Expenses	-	6,187
Total Current Assets	<u>558,016</u>	<u>1,039,652</u>
Non-Current Assets		
Fixed Assets	288,112	329,285
Accumulated Depreciation	(58,954)	(117,307)
Total Non-Current Assets	<u>229,158</u>	<u>211,978</u>
Total Assets	<u><u>787,174</u></u>	<u><u>1,251,630</u></u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
Accounts Payable	185,457	273,755
Accrued Expenses	36,821	198,463
Accrued Payroll	290,981	256,444
Credit Card Liabilities	-	17,337
Other Short-Term Liabilities	-	867
Total Current Liabilities	<u>513,260</u>	<u>746,866</u>
Non-Current Liabilities		
Long-Term Debt	8,000	5,333
Total Non-Current Liabilities	<u>8,000</u>	<u>5,333</u>
Total Liabilities	<u>521,260</u>	<u>752,199</u>
Equity		
Net Assets	299,271	265,914
Net Surplus/(Deficit)	(33,357)	233,517
Total Equity	<u>265,914</u>	<u>499,431</u>
Total Liabilities & Equity	<u><u>787,174</u></u>	<u><u>1,251,630</u></u>

Lincoln Preparatory School
Cash Flow Forecast
FY2018

	July	August	September	October	November	December
Revenue						
Base Funding	327,350	321,350	321,777	321,350	321,350	382,088
Federal Entitlement Funding	88,751	10,054	53,777	7,198	75,049	-
Other	9,009	6,293	9,478	8,789	26,046	4,055
Total Revenue	425,110	337,697	385,032	337,337	422,445	386,143
Expenses						
Salaries & Benefits	293,350	204,343	207,891	275,429	284,979	291,346
Other than Personnel	274,744	121,018	133,203	124,938	124,759	113,998
Total Expenses	568,094	325,361	341,094	400,367	409,738	405,344
Change in Cash	(142,984)	12,336	43,938	(63,030)	12,707	(19,201)
Beginning Cash	401,042	258,058	270,394	314,332	251,302	264,009
Available Cash	258,058	270,394	314,332	251,302	264,009	244,808

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Lincoln Preparatory School
Cash Flow Forecast
FY2018

	January	February	March	April	May	June	After Y.E.
Revenue							
Base Funding	382,090	382,090	436,560	436,560	436,560	436,560	-
Federal Entitlement Funding	95,568	10,000	19,013	31,956	26,956	31,956	268,053
Other	15,088	12,309	331	-	-	-	
Total Revenue	492,746	404,399	455,904	468,516	463,516	468,516	268,053
Expenses							
Salaries & Benefits	278,843	214,556	218,314	289,081	289,081	289,081	205,862
Other than Personnel	170,818	57,048	294,478	211,829	186,829	336,829	61,829
Total Expenses	449,661	271,604	512,792	500,910	475,910	625,910	267,691
Change in Cash	43,085	132,795	(56,888)	(32,394)	(12,394)	(157,394)	362
Beginning Cash	244,808	287,893	420,688	363,800	331,406	319,012	161,618
Available Cash	287,893	420,688	363,800	331,406	319,012	161,618	161,980