



LINCOLN

PREPARATORY SCHOOL

May Financial Report

June 25, 2018 Board Meeting

DRAFT

Income Statement – Annual Forecast vs. Budget

Revenue

- Forecasted revenue projections through the end of the fiscal year are \$5.20MM versus budgeted annual revenue of \$4.90MM for a favorable variance of \$302K. This positive variance is due to the increase in enrollment. The October pupil count was 415 and the February count was 424. The original budget was based on an enrollment of 406 pupils.

Personnel

- Personnel expenses are projected to be \$3.76MM versus \$3.58MM budgeted, for an unfavorable variance of \$173K. The unfavorable variance is mainly due to the addition of two instructional positions, additional SPED position and increased tutoring stipends.

Other than Personnel

- Other than Personnel expenses are projected to be \$1.31MM versus \$1.16MM budgeted, for an unfavorable variance of \$148K. The unfavorable variances is due to reforecasted food service expenses, athletic expenses, higher custodial cost, increased professional development and increased educational consultants projections.

Non-Operating Expenses

- Non-operating expenses are forecasted to be \$79K versus \$151K budgeted, for a favorable variance of \$72K to end the fiscal year at \$53K surplus. The variance is due to removal of contingency.

Income Statement – Actual vs. Budget

Revenue

- Revenue through the period was \$5.19MM. There is \$16K of revenue remaining in the budget relating to additional MFP allocations.

Personnel

- Salaries and benefit expenses through the period were \$3.59MM which is 96% of the annual forecast. This is on target with the forecast as the expense for most instructional positions are not recognized in the summer months.

Other than Personnel

- Other than personnel expenses through the period were \$1.25MM. This is 95% of the annual forecast.

Net Surplus (Deficit)

Net surplus through May 31, 2018 was \$271K. We are forecasted to end the fiscal year at \$54K surplus.

Balance Sheet

Assets

- Cash balance as of May 31, 2018 was \$307K.
 - Orgin Bank
 - Grambling High Foundation Account \$52K.
 - Grambling High Foundation – FBLA Restricted Account – Orgins \$2K.
 - First National Bank
 - 6442 – Grambling High Foundation Account – \$12K
 - 7058 – Lincoln Prep – Operating Account – \$229K
 - 7066 – Lincoln Prep – Activity Account – \$9K
 - 6973 – Lincoln Prep – Payroll Account – \$1K
- Federal Accounts Receivable of \$195K consists of Title IA, Title IIA, IDEA, CSP and Federal Food.
- State Accounts Receivable of \$433K consisting of MFP due from the state.
- Prepaid Expenses of \$2K consists of pre-paid software costs.
- Fixed Assets of \$201K, net of accumulated depreciation, consists of smart boards, computers, tablets, printers, band supplies and building repairs.

Liabilities

- Accounts Payable were \$197K.
- Accrued Expense of \$31K consists of FY18 audit fees, food service expenses, and maintenance and utility costs due to Grambling State University.
- Accrued Payroll of \$349K consists of retirement, summer pay, and payroll liabilities.
- Credit Card Liabilities of \$8,219.
 - First National Bank 0525: \$530.
 - First National Bank 0533: \$5055.
 - First National Bank 0590: \$2634.
- Other Short-term Liabilities of \$985 consisting of student activity transactions.
- Long Term Debt of \$5K consists of amortized 4SS start-up costs.

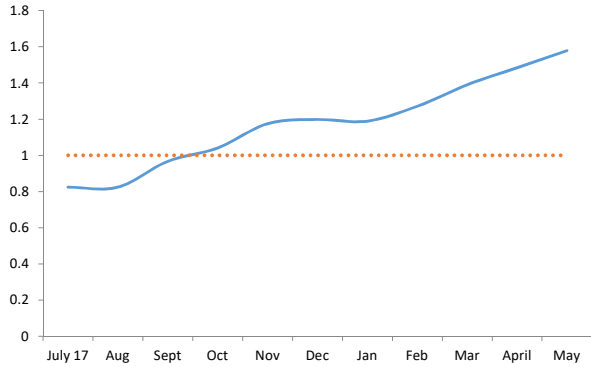
Equity

- Net assets from prior years were \$266K combined with the current surplus of \$271K gives us a total equity position of \$536K as of May 31, 2018.

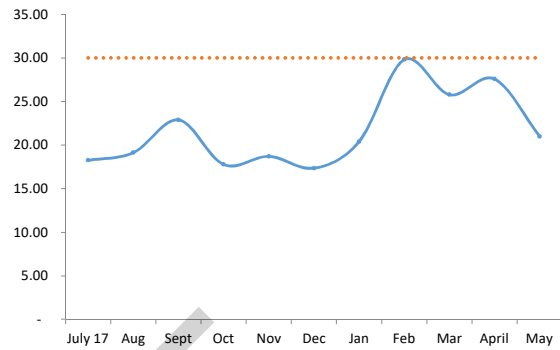
Cash Flow

- Cash was \$307K as of May 31, 2018. We are projected to remain cash positive for the remainder of the fiscal year ending with a cash balance of \$292K as of 06/30/2018.

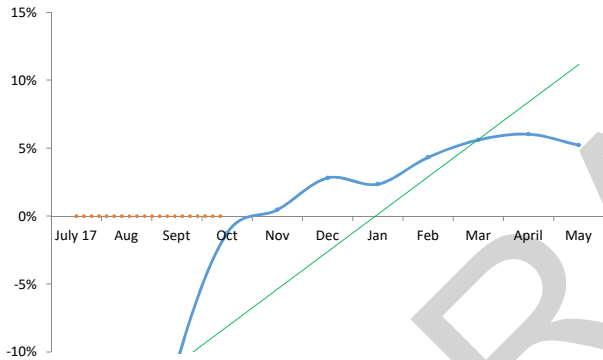
Current Ratio
 (goal: above 1.0)



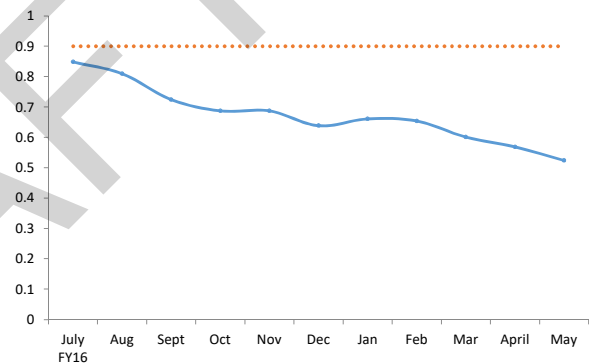
Unrestricted Days Cash
 (goal: 30-60 days)



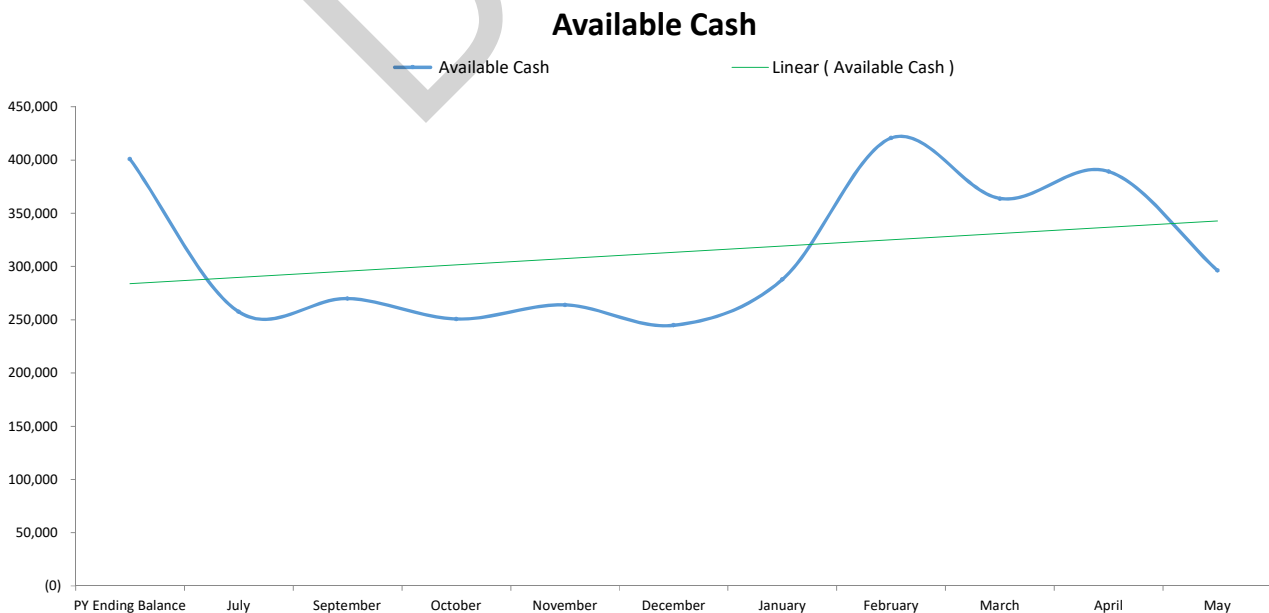
Total Margin
 (goal: positive trend)



Debt to Asset Ratio
 (goal: below 90%)



Cash Flow Forecast
 (goal: positive cash flow)



Lincoln Preparatory School
 Budget vs. Forecast
 May 2018 Financial Report

June 25, 2018 Board Meeting

	Actual YTD	Prior Forecast	Annual Forecast	△ %	Annual Budget	Difference (Bud v Forecast)
Revenue						
Base Funding	4,509,243	4,509,243	4,525,116	-	4,311,600	213,516
Federal Entitlement Funding	387,512	387,512	387,512	-	366,018	21,494
Federal Food Service Revenue	201,878	208,146	201,878	3%	170,000	31,878
Athletics	78,811	78,000	78,811	-1%	55,000	23,811
Philanthropy & Other Income	11,307	11,800	11,800	-	-	11,800
Total Revenue	5,188,751	5,194,208	5,205,117	-	4,902,618	302,499
Expenses						
Salaries & Benefits						
Instructional Salaries	1,676,732	1,702,006	1,707,342	-	1,572,235	(135,107)
Other Instructional Costs (substitutes)	59,409	48,600	59,409	-18%	33,600	(25,809)
SPED Salaries	154,997	160,143	162,037	-1%	142,598	(19,439)
Support Salaries	247,467	276,048	275,843	-	274,042	(1,801)
General & Administrative Salaries	481,121	534,158	521,262	2%	554,779	33,517
Benefits	975,462	1,043,488	1,034,587	1%	1,009,811	(24,776)
Total Salaries & Benefits	3,595,187	3,764,443	3,760,480	-	3,587,065	(173,415)
Other than Personnel						
Curriculum	17,516	26,390	17,516	51%	26,390	8,874
Software & Assessment	37,789	43,930	44,114	-	65,930	21,816
Educational Supplies	50,787	54,460	54,460	-	54,460	-
Educational Consultants	36,214	35,050	36,714	-5%	9,326	(27,388)
Equipment & Furniture (non-capital)	-	2,030	-	0%	2,030	2,030
Student Recruiting	2,900	8,120	8,120	-	8,120	-
Professional Development	57,709	50,000	63,000	-21%	30,000	(33,000)
Utilities	160,417	182,700	175,000	4%	182,700	7,700
Transportation	175,734	176,986	176,986	-	172,196	(4,790)
Custodial & Maintenance	164,561	181,320	181,320	-	129,093	(52,227)
Legal	41,189	47,908	42,908	12%	47,908	5,000
Telecommunications	-	-	-	-	5,000	5,000
Insurance	37,890	40,000	37,890	6%	40,000	2,110
Business Supplies	17,479	20,557	19,557	5%	12,000	(7,557)
Media Supplies	2,492	3,781	3,781	-	1,560	(2,221)
Finance, HR, & Ops Support	93,028	94,600	95,961	-1%	94,600	(1,361)
Athletic Expenses	99,648	101,000	104,000	-3%	55,000	(49,000)
Technology Consultants	11,413	12,526	11,526	9%	8,526	(3,000)
Food Service	192,623	198,094	192,623	3%	175,100	(17,523)
Other Instruction	7,435	9,000	8,000	13%	9,000	1,000
Other Administration	24,342	35,500	30,500	16%	35,500	5,000
Other Expenditures	8,489	8,489	8,489	-	-	(8,489)
Total Other than Personnel	1,247,687	1,332,441	1,312,465	2%	1,164,439	(148,026)
Non-Operating Expenses						
Depreciation	72,064	92,452	78,615	-18%	88,300	9,685
Contingency	-	13,568	-	0%	62,814	62,814
Total Non-Operating Expenses	74,763	106,020	78,615	-35%	151,114	72,499
Total Expenses	4,917,637	5,202,905	5,151,560	-1%	4,902,618	(248,942)
NET SURPLUS (DEFICIT)	271,114	-	53,557		-	53,557
State Surplus Calculation						
Add Depreciation	72,064	92,452	78,615		88,300	
Add Contingency	-	13,568	-		62,814	
Reduce Capital Expenditures	44,293	(59,380)	(44,295)		(57,800)	
Increase/Decrease in LT Debt	-	-	-		-	
NET STATE SURPLUS (DEFICIT)	387,471	37,943	87,877		93,314	
PY Balance	96,937	96,937	96,937		96,937	
State Ending Fund Balance	484,408	134,880	184,814		190,251	
Percent of Revenue		3%	4%		4%	

	Annual Budget	Annual Forecast	Actual Year-to-Date	Remaining \$	Remaining %
Revenue					
Base Funding	4,311,600	4,525,116	4,509,243	15,873	0%
Federal Entitlement Funding	366,018	387,512	387,512	-	0%
Federal Food Service Revenue	170,000	201,878	201,878	-	0%
Athletics	55,000	78,811	78,811	-	0%
Philanthropy & Other Income	-	11,800	11,307	493	4%
Total Revenue	4,902,618	5,205,117	5,188,751	16,366	0%
Expenses					
Salaries & Benefits					
Instructional Salaries	1,572,235	1,707,342	1,676,732	30,610	2%
Other Instructional Costs (substitutes)	33,600	59,409	59,409	0	0%
SPED Salaries	142,598	162,037	154,997	7,040	4%
Support Salaries	274,042	275,843	247,467	28,376	10%
General & Administrative Salaries	554,779	521,262	481,121	40,141	8%
Benefits	1,009,811	1,034,587	975,462	59,125	6%
Total Salaries & Benefits	3,587,065	3,760,480	3,595,187	165,293	4%
Other than Personnel					
Curriculum	26,390	17,516	17,516	-	0%
Software & Assessment	65,930	44,114	37,789	6,325	14%
Educational Supplies	54,460	54,460	50,787	3,673	7%
Educational Consultants	9,326	36,714	36,214	500	1%
Equipment & Furniture (non-capital)	2,030	-	-	-	0%
Student Recruiting	8,120	8,120	2,900	5,220	64%
Professional Development	30,000	63,000	57,709	5,291	8%
Utilities	182,700	175,000	160,417	14,583	8%
Transportation	172,196	176,986	175,734	1,252	1%
Custodial & Maintenance	129,093	181,320	164,561	16,759	9%
Legal	47,908	42,908	41,189	1,719	4%
Telecommunications	5,000	-	-	-	0%
Insurance	40,000	37,890	37,890	-	0%
Business Supplies	12,000	19,557	17,479	2,078	11%
Media Supplies	1,560	3,781	2,492	1,289	34%
Finance, HR, & Ops Support	94,600	95,961	93,028	2,933	3%
Athletic Expenses	55,000	104,000	99,648	4,352	4%
Technology Consultants	8,526	11,526	11,413	114	1%
Food Service	175,100	192,623	192,623	(0)	0%
Other Instruction	9,000	8,000	7,435	565	7%
Other Administration	35,500	30,500	24,342	6,158	20%
Other Expenditures	-	8,489	8,489	-	0%
Total Other than Personnel	1,164,439	1,312,465	1,247,687	64,778	5%
Non-Operating Expenses					
Depreciation	88,300	78,615	72,064	6,551	8%
Contingency	62,814	-	-	-	0%
Total Non-Operating Expenses	151,114	78,615	74,763	3,852	5%
Total Expenses	4,902,618	5,151,560	4,917,637	233,923	5%
NET SURPLUS (DEFICIT)	-	53,557	271,114		

Lincoln Preparatory School
 Balance Sheet
 May 2018 Financial Report

June 25, 2018 Board Meeting

	<u>June 30, 2017</u>	<u>May 31, 2018</u>
Assets		
Current Assets		
Cash & Equivalents	401,042	306,981
Federal Accounts Receivable	155,966	195,244
State & Local Gov't Accounts Receivable	1,008	422,384
Prepaid Expenses	-	2,040
Total Current Assets	<u>558,016</u>	<u>926,650</u>
Non-Current Assets		
Fixed Assets	288,112	332,405
Accumulated Depreciation	(58,954)	(131,018)
Total Non-Current Assets	<u>229,158</u>	<u>201,387</u>
Total Assets	<u><u>787,174</u></u>	<u><u>1,128,036</u></u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
Accounts Payable	185,457	197,880
Accrued Expenses	36,821	30,580
Accrued Payroll	290,981	348,748
Credit Card Liabilities	-	8,219
Other Short-Term Liabilities	-	985
Total Current Liabilities	<u>513,260</u>	<u>586,412</u>
Non-Current Liabilities		
Long-Term Debt	8,000	4,667
Total Non-Current Liabilities	<u>8,000</u>	<u>4,667</u>
Total Liabilities	<u>521,260</u>	<u>591,079</u>
Equity		
Net Assets	299,271	265,914
Net Surplus/(Deficit)	(33,357)	271,044
Total Equity	<u>265,914</u>	<u>536,958</u>
Total Liabilities & Equity	<u><u>787,174</u></u>	<u><u>1,128,036</u></u>

Lincoln Preparatory School
Cash Flow Forecast
FY2018

	July	August	September	October	November	December
Revenue						
Base Funding	327,350	321,350	321,777	321,350	321,350	382,088
Federal Entitlement Funding	88,751	10,054	53,777	7,198	75,049	-
Other	9,009	6,293	9,478	8,789	26,046	4,055
Total Revenue	425,110	337,697	385,032	337,337	422,445	386,143
Expenses						
Salaries & Benefits	293,350	204,343	207,891	275,429	284,979	291,346
Other than Personnel	274,744	121,018	133,203	124,938	124,759	113,998
Total Expenses	568,094	325,361	341,094	400,367	409,738	405,344
Change in Cash	(142,984)	12,336	43,938	(63,030)	12,707	(19,201)
Beginning Cash	401,042	258,058	270,394	314,332	251,302	264,009
Available Cash	258,058	270,394	314,332	251,302	264,009	244,808

Lincoln Preparatory School
Cash Flow Forecast
FY2018

	January	February	March	April	May	June
Revenue						
Base Funding	382,090	382,090	436,560	436,555	441,517	451,039
Federal Entitlement Funding	95,568	10,000	19,013	66,412	126,898	81,956
Other	15,088	12,309	331	2,341	-	-
Total Revenue	492,746	404,399	455,904	505,308	568,415	532,995
Expenses						
Salaries & Benefits	278,843	214,556	218,314	202,229	276,624	265,370
Other than Personnel	170,818	57,048	294,478	270,484	381,205	281,709
Total Expenses	449,661	271,604	512,792	472,713	657,829	547,079
Change in Cash	43,085	132,795	(56,888)	32,595	(89,414)	(14,084)
Beginning Cash	244,808	287,893	420,688	363,800	396,395	306,981
Available Cash	287,893	420,688	363,800	396,395	306,981	292,897