



LINCOLN

PREPARATORY SCHOOL

October Financial Report

November 20, 2017 Board Meeting

Income Statement – Annual Forecast vs. Budget

Revenue

- Forecasted revenue projections through the end of the fiscal year are \$5.10MM versus budgeted annual revenue of \$4.90MM for a favorable variance of \$196K. This positive variance is due to the increase in enrollment. The October pupil count was 415 and the February count is projected to be 425. The original budget was based on an enrollment of 406 pupils.

Personnel

- Personnel expenses are projected to be \$3.71MM versus \$3.58MM budgeted, for an unfavorable variance of \$124K. The unfavorable variance is mainly due to the addition of two instructional positions and increased tutoring stipends.

Other than Personnel

- Other than Personnel expenses are projected to be \$1.21MM versus \$1.16MM budgeted, for an unfavorable variance of \$41K. The unfavorable variances is due to reforecasted food service expenses and increased educational consultants projections.

Non-Operating Expenses

- Non-operating expenses are forecasted to be \$183K versus \$151K budgeted, for an unfavorable variance of \$32K to end the fiscal year at breaking even. The variance is due to increased contingency based on higher projected revenue.

Income Statement – Actual vs. Budget

Revenue

- Revenue through the period was \$1.54MM which is on target at 30% of the annual forecast. There is \$3.56MM of revenue remaining in the budget.

Personnel

- Salaries and benefit expenses through the period were \$1.11MM which is 30% of the annual forecast. This is on target with the forecast with \$2.61MM remaining in the budget.

Other than Personnel

- Other than personnel expenses through the period were \$416K. This is 35% of the annual forecast. The following budget lines have lower than average amounts remaining in the budget:
 - Curriculum has 40% of the annual budget remaining. This is due to the majority of the curriculum spending is at the beginning of the school year.
 - Athletic expenditures were high through October. This is due to the timing of football season in the fall.

Net deficit through October 31th, 2017 was \$19K. We are forecasted to end the fiscal year with a surplus of \$90K reserved in the Contingency budget line.

Balance Sheet

Assets

- Cash balance as of October 31, 2017 was \$251K.
 - Primary Checking \$165K.
 - Payroll Checking \$20K.
 - Activity Checking (Acct Ending 42) \$11K.
 - Activity Checking (Acct Ending 66) \$393.
 - Grambling High - Foundation \$52K.
 - Grambling High – Activity \$2K.
- Federal Accounts Receivable of \$229K consists of Title IA, Title IIA, IDEA, CSP and Federal Food.
- Prepaid Expenses of \$35K consists of pre-paid software costs and quarterly transportation.
- Fixed Assets of \$211K, net of accumulated depreciation, consists of smart boards, computers, tablets, printers, band supplies and building repairs.

Liabilities

- Accounts Payable were \$125K.
- Accrued Expense of \$144K consists of FY17 and a portion of FY18 audit fees, food service expenses, and maintenance and utility costs due to Grambling State University.
- Accrued Payroll of \$213K consists retirement, summer pay, and payroll liabilities.
- Deferred Revenue of \$10K consisting of a MFP payments not yet recognized.
- Long Term Debt of \$7K consists of amortized 4SS start-up costs.

Equity

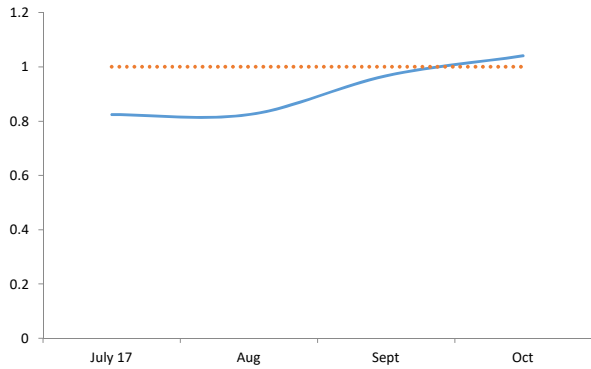
- Net assets from prior years were \$246K combined with the current deficit of \$19K gives us a total equity position of \$227K as of October 31, 2017.

Food Service Summary

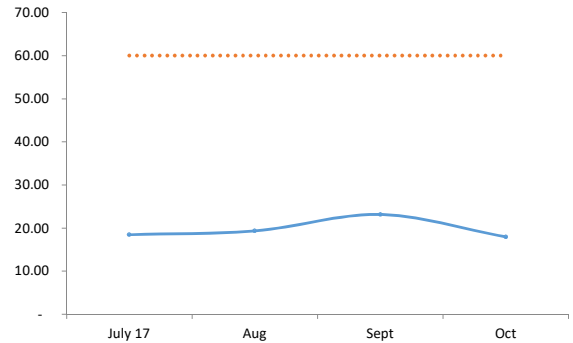
- Below is the latest food service revenue and expenditures as of 09/30/2017.

Revenue	August	September	Total
NSLP Breakfast	\$ 5,155.50	\$ 5,762.75	\$ 10,918.25
NSLP Breakfast	\$ 46.80	\$ 52.20	\$ 99.00
NSLP Lunch	\$15,701.03	\$ 16,647.42	\$ 32,348.45
NSLP Lunch	\$ 79.67	\$ 84.32	\$ 163.99
NSLP Snack			\$ -
NSLP Rev Total	\$20,983.00	\$ 22,546.69	\$ 43,529.69
Total Cash Collections	\$ -	\$ -	
Expenses	August	September	
Breakfast	\$ 4,404.84	\$ 4,404.84	\$ 8,809.68
Lunch	\$14,586.30	\$ 14,557.80	\$ 29,144.10
Snack			\$ -
A la Carte			\$ -
Commodity Credit			\$ -
SFA Total Meal Expense	\$18,991.14	\$ 18,962.64	\$ 37,953.78
Monthly Net Profit/Loss	\$ 1,991.86	\$ 3,584.05	\$ 5,575.91

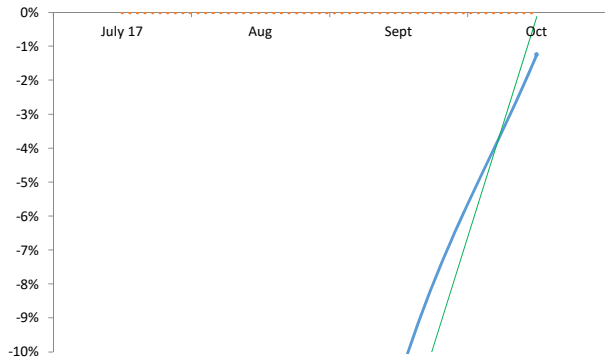
Current Ratio
 (goal: above 1.0)



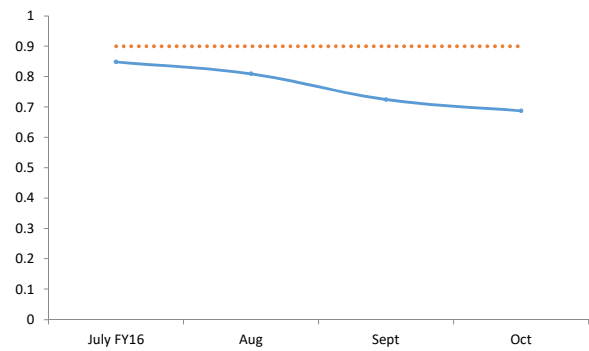
Unrestricted Days Cash
 (goal: 30-60 days)



Total Margin
 (goal: positive trend)

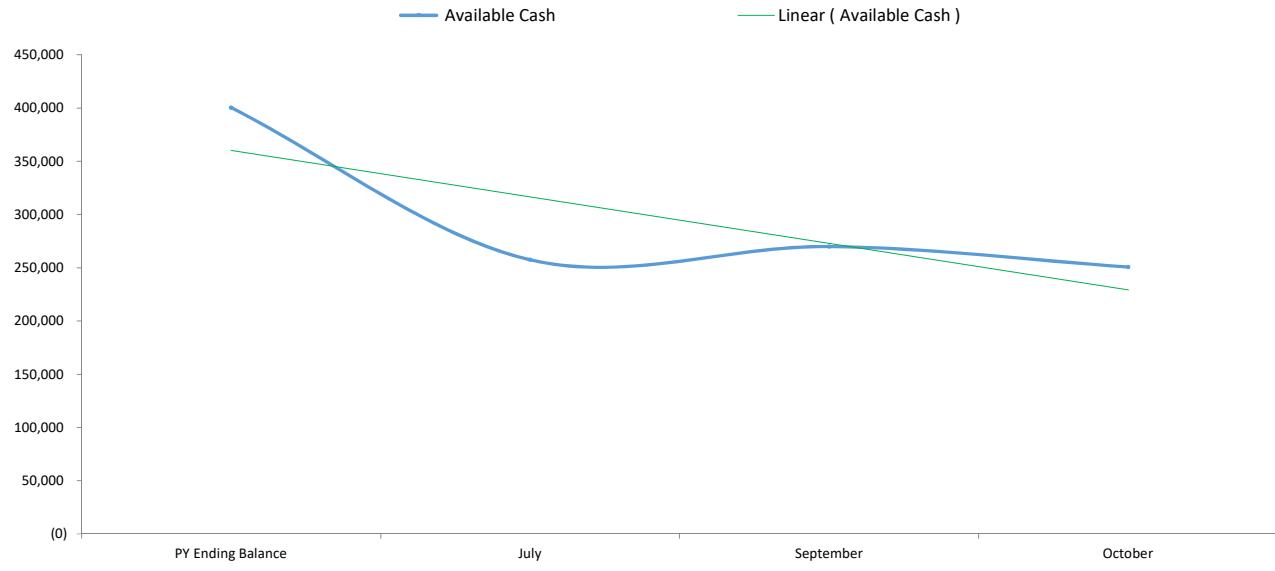


Debt to Asset Ratio
 (goal: below 90%)



Cash Flow Forecast
 (goal: positive cash flow)

Available Cash



	Actual YTD	Prior Forecast	Annual Forecast	△ %	Annual Budget	Difference (Bud v Forecast)
Revenue						
Base Funding	1,338,107	4,311,600	4,461,515	3%	4,311,600	149,915
Federal Entitlement Funding	108,455	366,018	382,012	4%	366,018	15,994
Federal Food Service Revenue	60,099	193,652	200,330	3%	170,000	30,330
Athletics	29,520	55,000	55,000	-	55,000	-
Philanthropy & Other Income	176	-	176	100%	-	176
Total Revenue	1,536,358	4,926,271	5,099,032	3%	4,902,618	196,414
Expenses						
Salaries & Benefits						
Instructional Salaries	516,120	1,582,799	1,658,965	5%	1,572,235	(86,730)
Other Instructional Costs (substitutes)	10,533	33,600	33,600	-	33,600	-
SPED Salaries	31,367	142,598	145,327	2%	142,598	(2,729)
Support Salaries	26,582	274,042	274,418	-	274,042	(376)
General & Administrative Salaries	198,085	554,779	554,779	-	554,779	0
Benefits	322,416	1,009,585	1,043,830	3%	1,009,811	(34,019)
Total Salaries & Benefits	1,105,105	3,597,403	3,710,919	3%	3,587,065	(123,854)
Other than Personnel						
Curriculum	15,921	26,390	26,390	-	26,390	-
Software & Assessment	22,902	65,930	65,930	-	65,930	-
Educational Supplies	20,187	54,460	54,460	-	54,460	-
Educational Consultants	7,098	9,326	29,050	68%	9,326	(19,724)
Equipment & Furniture (non-capital)	-	2,030	2,030	-	2,030	-
Student Recruiting	600	8,120	8,120	-	8,120	-
Professional Development	10,820	30,000	30,000	-	30,000	-
Utilities	60,900	182,700	182,700	-	182,700	-
Transportation	46,206	172,196	172,196	-	172,196	-
Custodial & Maintenance	50,417	129,093	129,093	-	129,093	-
Legal	20,866	47,908	47,908	-	47,908	-
Telecommunications	-	5,000	5,000	-	5,000	-
Insurance	21,162	40,000	40,000	-	40,000	-
Business Supplies	5,115	12,000	12,000	-	12,000	-
Media Supplies	651	1,560	1,560	-	1,560	-
Finance, HR, & Ops Support	34,694	94,600	94,600	-	94,600	-
Athletic Expenses	48,884	55,000	55,000	-	55,000	-
Technology Consultants	-	8,526	8,526	-	8,526	-
Food Service	41,696	189,526	196,061	3%	175,100	(20,961)
Other Instruction	490	9,000	9,000	-	9,000	-
Other Administration	7,230	35,500	35,500	-	35,500	-
Other Expenditures	607	-	-	-	-	-
Total Other than Personnel	416,446	1,178,865	1,205,124	2%	1,164,439	(40,685)
Non-Operating Expenses						
Depreciation	33,359	92,452	92,452	-	88,300	(4,152)
Contingency	-	57,551	90,537	36%	62,814	(27,723)
Total Non-Operating Expenses	33,913	150,003	182,989	18%	151,114	(31,875)
Total Expenses	1,555,464	4,926,271	5,099,032	3%	4,902,618	(196,414)
NET SURPLUS (DEFICIT)	(19,107)	-	-		-	-
State Surplus Calculation						
Add Depreciation	33,359	92,452	92,452		88,300	
Add Contingency	-	57,551	90,537		62,814	
Reduce Capital Expenditures	(34,310)	(59,380)	(59,380)		(57,800)	
Increase/Decrease in LT Debt	-	-	-		-	
NET STATE SURPLUS (DEFICIT)	(20,057)	90,623	123,609		93,314	
PY Balance	96,937	96,937	96,937		96,937	
State Ending Fund Balance	76,880	187,560	220,546		190,251	
Percent of Revenue		4%	4%		4%	

	Annual Budget	Annual Forecast	Actual Year-to-Date	Remaining \$	Remaining %
Revenue					
Base Funding	4,311,600	4,461,515	1,338,107	3,123,407	70%
Federal Entitlement Funding	366,018	382,012	108,455	273,557	72%
Federal Food Service Revenue	170,000	200,330	60,099	140,231	70%
Athletics	55,000	55,000	29,520	25,480	46%
Philanthropy & Other Income	-	176	176	-	0%
Total Revenue	4,902,618	5,099,032	1,536,358	3,562,675	70%
Expenses					
Salaries & Benefits					
Instructional Salaries	1,572,235	1,658,965	516,120	1,142,845	69%
Other Instructional Costs (substitutes)	33,600	33,600	10,533	23,067	69%
SPED Salaries	142,598	145,327	31,367	113,960	78%
Support Salaries	274,042	274,418	26,582	247,836	90%
General & Administrative Salaries	554,779	554,779	198,085	356,694	64%
Benefits	1,009,811	1,043,830	322,416	721,414	69%
Total Salaries & Benefits	3,587,065	3,710,919	1,105,105	2,605,814	70%
Other than Personnel					
Curriculum	26,390	26,390	15,921	10,469	40%
Software & Assessment	65,930	65,930	22,902	43,028	65%
Educational Supplies	54,460	54,460	20,187	34,273	63%
Educational Consultants	9,326	29,050	7,098	21,953	76%
Equipment & Furniture (non-capital)	2,030	2,030	-	2,030	100%
Student Recruiting	8,120	8,120	600	7,520	93%
Professional Development	30,000	30,000	10,820	19,180	64%
Utilities	182,700	182,700	60,900	121,800	67%
Transportation	172,196	172,196	46,206	125,990	73%
Custodial & Maintenance	129,093	129,093	50,417	78,676	61%
Legal	47,908	47,908	20,866	27,042	56%
Telecommunications	5,000	5,000	-	5,000	100%
Insurance	40,000	40,000	21,162	18,838	47%
Business Supplies	12,000	12,000	5,115	6,885	57%
Media Supplies	1,560	1,560	651	910	58%
Finance, HR, & Ops Support	94,600	94,600	34,694	59,906	63%
Athletic Expenses	55,000	55,000	48,884	6,116	11%
Technology Consultants	8,526	8,526	-	8,526	100%
Food Service	175,100	196,061	41,696	154,365	79%
Other Instruction	9,000	9,000	490	8,510	95%
Other Administration	35,500	35,500	7,230	28,270	80%
Other Expenditures	-	-	607	(607)	-100%
Total Other than Personnel	1,164,439	1,205,124	416,446	788,678	65%
Non-Operating Expenses					
Depreciation	88,300	92,452	33,359	59,093	64%
Contingency	62,814	90,537	-	90,537	100%
Total Non-Operating Expenses	151,114	182,989	33,913	149,076	81%
Total Expenses	4,902,618	5,099,032	1,555,464	3,543,568	69%
NET SURPLUS (DEFICIT)	-	-	(19,107)		

	<u>June 30, 2017</u>	<u>October 31, 2017</u>
Assets		
Current Assets		
Cash & Equivalents	400,437	250,691
Federal Accounts Receivable	155,966	228,572
Prepaid Expenses	-	34,896
Total Current Assets	<u>557,411</u>	<u>514,159</u>
Non-Current Assets		
Fixed Assets	288,112	322,422
Accumulated Depreciation	(78,496)	(111,855)
Total Non-Current Assets	<u>209,616</u>	<u>210,567</u>
Total Assets	<u><u>767,027</u></u>	<u><u>724,726</u></u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
Accounts Payable	185,457	124,543
Accrued Expenses	36,821	143,663
Accrued Payroll	290,981	213,356
Deferred Revenue	-	9,503
Total Current Liabilities	<u>513,260</u>	<u>491,065</u>
Non-Current Liabilities		
Long-Term Debt	8,000	7,000
Total Non-Current Liabilities	<u>8,000</u>	<u>7,000</u>
Total Liabilities	<u>521,260</u>	<u>498,065</u>
Equity		
Net Assets	299,271	245,767
Net Surplus/(Deficit)	(53,504)	(19,107)
Total Equity	<u>245,767</u>	<u>226,660</u>
Total Liabilities & Equity	<u><u>767,027</u></u>	<u><u>724,726</u></u>