



# LINCOLN

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## PREPARATORY SCHOOL

### **September Financial Report**

October 30, 2017 Board Meeting

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**Income Statement – Annual Forecast vs. Budget**

**Revenue**

- Forecasted revenue projections through the end of the fiscal year are \$4.93MM versus budgeted annual revenue of \$4.90MM for a favorable variance of \$28K. This variance is due to updated food service projections and are offset by increases in the food service expense.

**Personnel**

- Personnel expenses are projected to be \$3.59MM versus \$3.58MM budgeted, for an unfavorable variance of \$10K. The unfavorable variance is mainly due to higher salaries being offered to two employees than originally budgeted.

**Other than Personnel**

- Other than Personnel expenses are projected to be \$1.20MM versus \$1.16MM budgeted, for an unfavorable variance of \$38K. The unfavorable variances is due to reforecasted food service expenses and uncategorized expenses in the other expenditures line item.

**Non-Operating and Net Surplus (Deficit)**

- Non-operating expenses are forecasted to be \$130K versus \$151K budgeted, for a favorable variance of \$20K to end the full year at breaking even.

**Income Statement – Actual vs. Budget**

**Revenue**

- Revenue through the period was \$988K which is on target at 20% of the annual forecast. There is \$3.94MM of revenue remaining in the budget.

**Personnel**

- Salaries and benefit expenses through the period were \$779K which is 22% of the annual forecast. This is on target with the forecast with \$2.82MM remaining in the budget.

**Other than Personnel**

- Other than personnel expenses through the period were \$290K. This is 24% of the annual forecast. The following budget lines have lower than average amounts remaining in the budget:
  - Educational consultantants has 41% of the annual budget remaining. This is due to higher speech pathology cost at the beginning of the school year.
  - Business supplies and media supplies expenditures were high through September. This is due to higher spending at the beginning of the school year.

Net deficit through September 30th, 2017 was \$107K.

**Balance Sheet**

**Assets**

- Cash balance as of Spetember 30, 2017 was \$314K.
  - Primary Checking \$212K.
  - Payroll Checking \$2K.
  - Activity Checking (Acct Ending 42) \$14K.
  - Activity Checking (Acct Ending 66) \$2K.
  - Checking – Total Foundation 84K
- Federal Accounts Receivable of \$161K consists of Title IA, Title IIA, IDEA, School Improvement and Federal Food.
- Prepaid Expenses of \$15K consists of pre-paid software costs.
- Fixed Assets consists of smart boards, computers, tablets, printers, band supplies and building repairs.

**Liabilities**

- Accounts Payable were \$89K.
- Accrued Expense of \$118K cosists of FY17 and a portion of FY18 audit fees, food service expenses, and maintenance and utility costs due to Grambling State University.
- Accrued Payroll of \$131K consists retirement, summer pay, and payroll liabilities.
- Deferred Revenue of \$164K consisting of a MFP payments not yet recognized.
- Long Term Debt of \$7K consists of amortized 4SS start-up costs.

**Equity**

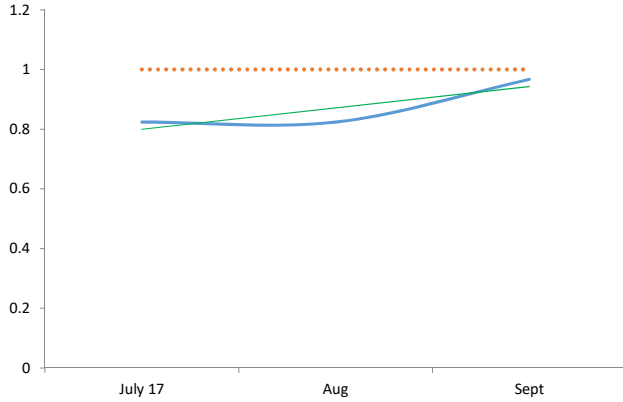
- Net assets from prior years were \$305K combined with the current deficit of \$107K gives us a total equity position of \$198K as of Spetember 30, 2017.

**Food Service Summary**

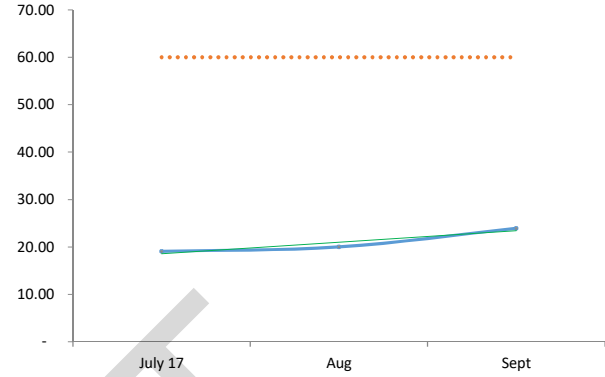
- Below is the latest food service revenue and expenditures as of 08/31/2017.

Revenue	Type	Rate	# of Meals	August
NSLP Breakfast	Free	\$ 1.75	2,946.00	\$ 5,155.50
NSLP Breakfast	Paid	\$ 0.30	156	\$ 46.80
NSLP Lunch	Free	\$ 3.23	4861	\$15,701.03
NSLP Lunch	Paid	\$ 0.31	257	\$ 79.67
NSLP Snack	Free			\$ -
<b>NSLP Rev Total</b>			8220	\$20,983.00
<b>Total Cash Collections</b>				\$ -
Expenses	Type	Rate	# of Meals	August
Breakfast	Invoiced	\$1.420	3,102.00	\$ 4,404.84
Lunch	Invoiced	\$2.8500	5118	\$14,586.30
Snack	Invoiced			\$ -
A la Carte	Invoiced			\$ -
Commodity Credit	Invoice Credit			
<b>SFA Total Meal Expense</b>			8220.00	\$18,991.14
<b>Monthly Net Profit/Loss</b>	For Internal Use Only - Unaudited			<b>\$ 1,991.86</b>

**Current Ratio**  
(goal: above 1.0)



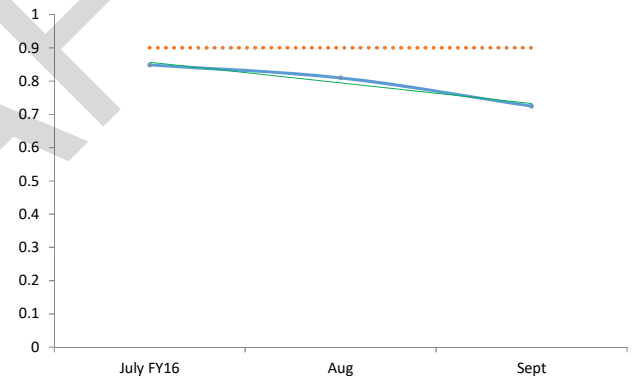
**Unrestricted Days Cash**  
(goal: 30-60 days)



**Total Margin**  
(goal: positive trend)



**Debt to Asset Ratio**  
(goal: below 90%)



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	Actual YTD	Prior Forecast	Annual Forecast	△ %	Annual Budget	Difference (Bud v Forecast)
<b>Revenue</b>						
Base Funding	862,320	4,311,600	4,311,600	-	4,311,600	-
Federal Entitlement Funding	72,304	366,018	366,018	-	366,018	-
Federal Food Service Revenue	34,000	170,000	197,945	14%	170,000	27,945
Athletics & Other Income	19,136	55,000	55,000	-	55,000	-
<b>Total Revenue</b>	<b>987,760</b>	<b>4,902,618</b>	<b>4,930,563</b>	<b>1%</b>	<b>4,902,618</b>	<b>27,945</b>
<b>Expenses</b>						
<b>Salaries &amp; Benefits</b>						
Instructional Salaries	325,974	1,582,799	1,582,799	-	1,572,235	(10,564)
Other Instructional Costs (substitutes)	25,833	33,600	33,600	-	33,600	-
SPEd Salaries	26,290	142,598	142,598	-	142,598	-
Support Salaries	29,527	274,042	274,042	-	274,042	-
General & Administrative Salaries	160,423	554,779	554,779	-	554,779	-
Benefits	211,094	1,009,585	1,009,585	-	1,009,811	226
<b>Total Salaries &amp; Benefits</b>	<b>779,140</b>	<b>3,597,403</b>	<b>3,597,403</b>	<b>-</b>	<b>3,587,065</b>	<b>(10,338)</b>
<b>Other than Personnel</b>						
Curriculum	2,815	26,390	26,390	-	26,390	-
Software & Assessment	9,459	65,930	65,930	-	65,930	-
Educational Supplies	6,683	54,460	54,460	-	54,460	-
Educational Consultants	5,483	9,326	9,326	-	9,326	-
Equipment & Furniture (non-capital)	-	2,030	2,030	-	2,030	-
Student Recruiting	-	8,120	8,120	-	8,120	-
Professional Development	6,706	30,000	30,000	-	30,000	-
Utilities	45,675	182,700	182,700	-	182,700	-
Transportation	31,113	172,196	172,196	-	172,196	-
Custodial & Maintenance	38,108	129,093	129,093	-	129,093	-
Legal	14,598	47,908	47,908	-	47,908	-
Telecommunications	-	5,000	5,000	-	5,000	-
Insurance	13,824	40,000	40,000	-	40,000	-
Business Supplies	8,341	12,000	12,000	-	12,000	-
Media Supplies	930	1,560	1,560	-	1,560	-
Finance, HR, & Ops Support	26,361	94,600	94,600	-	94,600	-
Technology Consultants	-	8,526	8,526	-	8,526	-
Food Service	34,649	175,100	185,759	-6%	175,100	(10,659)
Other Instruction	-	9,000	9,000	-	9,000	-
Other Administration	18,452	90,500	90,500	-	90,500	-
Other Expenditures	27,178	1,432	27,178	-95%	-	(27,178)
<b>Total Other than Personnel</b>	<b>290,376</b>	<b>1,165,871</b>	<b>1,202,276</b>	<b>-3%</b>	<b>1,164,439</b>	<b>(37,837)</b>
<b>Non-Operating Expenses</b>						
Depreciation	24,759	92,452	92,452	-	88,300	(4,152)
Contingency	-	46,892	38,432	22%	62,814	24,382
<b>Total Non-Operating Expenses</b>	<b>25,313</b>	<b>139,344</b>	<b>130,884</b>	<b>6%</b>	<b>151,114</b>	<b>20,230</b>
<b>Total Expenses</b>	<b>1,094,829</b>	<b>4,902,618</b>	<b>4,930,563</b>	<b>-1%</b>	<b>4,902,618</b>	<b>(27,945)</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(107,069)</b>	<b>(0)</b>	<b>(0)</b>		<b>-</b>	<b>(0)</b>
<b>State Surplus Calculation</b>						
Add Depreciation	24,759		92,452		88,300	(4,152)
Add Contingency	-		38,432		62,814	24,382
Reduce Capital Expenditures	(34,310)		(59,380)		(57,800)	(1,580)
Increase/Decrease in LT Debt	-		-		-	-
<b>NET STATE SURPLUS (DEFICIT)</b>	<b>(116,620)</b>		<b>71,504</b>		<b>93,314</b>	<b>18,650</b>
PY Balance	305,305		305,305			
<b>State Ending Fund Balance</b>	<b>188,685</b>		<b>376,809</b>		<b>-</b>	

	Annual Budget	Annual Forecast	Actual Year-to-Date	Remaining \$	Remaining %
<b>Revenue</b>					
Base Funding	4,311,600	4,311,600	862,320	3,449,280	80%
Federal Entitlement Funding	366,018	366,018	72,304	293,714	80%
Federal Food Service Revenue	170,000	197,945	34,000	163,945	83%
Athletics & Other Income	55,000	55,000	19,136	35,864	65%
<b>Total Revenue</b>	<b>4,902,618</b>	<b>4,930,563</b>	<b>987,760</b>	<b>3,942,803</b>	<b>80%</b>
<b>Expenses</b>					
<b>Salaries &amp; Benefits</b>					
Instructional Salaries	1,572,235	1,582,799	325,974	1,256,826	79%
Other Instructional Costs (substitutes)	33,600	33,600	25,833	7,767	23%
SPED Salaries	142,598	142,598	26,290	116,309	82%
Support Salaries	274,042	274,042	29,527	244,515	89%
General & Administrative Salaries	554,779	554,779	160,423	394,356	71%
Benefits	1,009,811	1,009,585	211,094	798,491	79%
<b>Total Salaries &amp; Benefits</b>	<b>3,587,065</b>	<b>3,597,403</b>	<b>779,140</b>	<b>2,818,263</b>	<b>78%</b>
<b>Other than Personnel</b>					
Curriculum	26,390	26,390	2,815	23,575	89%
Software & Assessment	65,930	65,930	9,459	56,471	86%
Educational Supplies	54,460	54,460	6,683	47,777	88%
Educational Consultants	9,326	9,326	5,483	3,844	41%
Equipment & Furniture (non-capital)	2,030	2,030	-	2,030	100%
Student Recruiting	8,120	8,120	-	8,120	100%
Professional Development	30,000	30,000	6,706	23,294	78%
Utilities	182,700	182,700	45,675	137,025	75%
Transportation	172,196	172,196	31,113	141,083	82%
Custodial & Maintenance	129,093	129,093	38,108	90,985	70%
Legal	47,908	47,908	14,598	33,310	70%
Telecommunications	5,000	5,000	-	5,000	100%
Insurance	40,000	40,000	13,824	26,176	65%
Business Supplies	12,000	12,000	8,341	3,659	30%
Media Supplies	1,560	1,560	930	630	40%
Finance, HR, & Ops Support	94,600	94,600	26,361	68,239	72%
Technology Consultants	8,526	8,526	-	8,526	100%
Food Service	175,100	185,759	34,649	151,110	81%
Other Instruction	9,000	9,000	-	9,000	100%
Other Administration	90,500	90,500	18,452	72,048	80%
Other Expenditures	-	27,178	27,178	0	0%
<b>Total Other than Personnel</b>	<b>1,164,439</b>	<b>1,202,276</b>	<b>290,376</b>	<b>911,900</b>	<b>76%</b>
<b>Non-Operating Expenses</b>					
Depreciation	88,300	92,452	24,759	67,693	73%
Contingency	62,814	38,432	-	38,432	100%
<b>Total Non-Operating Expenses</b>	<b>151,114</b>	<b>130,884</b>	<b>25,313</b>	<b>105,571</b>	<b>81%</b>
<b>Total Expenses</b>	<b>4,902,618</b>	<b>4,930,563</b>	<b>1,094,829</b>	<b>3,835,734</b>	<b>78%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>-</b>	<b>(0)</b>	<b>(107,069)</b>		

	<u>June 30, 2017</u>	<u>September 30, 2017</u>
<b>Assets</b>		
<b>Current Assets</b>		
Cash & Equivalents	400,437	313,726
Federal Accounts Receivable	143,478	161,031
Prepaid Expenses	-	15,149
<b>Total Current Assets</b>	<u>543,915</u>	<u>489,906</u>
<b>Non-Current Assets</b>		
Fixed Assets	288,112	322,422
Accumulated Depreciation	(78,496)	(103,255)
<b>Total Non-Current Assets</b>	<u>209,616</u>	<u>219,167</u>
<b>Total Assets</b>	<u><u>753,531</u></u>	<u><u>709,073</u></u>
<b>Liabilities &amp; Equity</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	185,457	89,526
Accrued Expenses	36,821	118,083
Accrued Payroll	217,948	131,235
Deferred Revenue	-	164,660
<b>Total Current Liabilities</b>	<u>440,226</u>	<u>503,504</u>
<b>Non-Current Liabilities</b>		
Long-Term Debt	8,000	7,333
<b>Total Non-Current Liabilities</b>	<u>8,000</u>	<u>7,333</u>
<b>Total Liabilities</b>	<u>448,226</u>	<u>510,838</u>
<b>Equity</b>		
Net Assets	299,271	305,305
Net Surplus/(Deficit)	6,033	(107,069)
<b>Total Equity</b>	<u>305,305</u>	<u>198,236</u>
<b>Total Liabilities &amp; Equity</b>	<u><u>753,531</u></u>	<u><u>709,073</u></u>