

Minutes of the Board of Directors Meeting
Grambling High Foundation
December 18, 2017
Regular Meeting
Grambling City Hall
Grambling, Louisiana

- A. Call to Order:** President Birdex Copeland at 6:00pm CST.
- B. Prayer:** President Birdex Copeland
- C. Pledge of Allegiance:** All
- D. Approval of Agenda:** Motion to approve agenda made by Wiley seconded by Johnson. All in favor-non opposed. Agenda adopted.
- E. Adoption of Previous Minutes:** Motion to approve minutes of prior meeting made by Downs seconded by Boden. All in favor-non opposed. Minutes accepted into documentation archive.
- F. Roll Call**
- a. Present:
 - i. Dr. Birdex Copeland
 - ii. Donald Tatum
 - iii. Hollis Downs
 - iv. Dr. Rhonda Pruitt
 - v. Katrina Bowden
 - vi. Rachel Johnson
 - vii. Robert Wiley
 - b. Absent:
 - i. Pam Stewart
 - ii. Eddie Robinson, III.
- G. Lincoln Prep Showcase:** Iyana Marcel and Alexia Perkins-Seniors at Lincoln Prep with update on activities at Lincoln Prep.
- H. Public Comments:** Parent L. Bismute with concern regarding event on November 27, 2017 involving son's suicidal ideation associated with allegations and taunting of being a rapist. Consultation with physician noted he was not allowed to return to school until situation resolved.
- Copeland response:** Interrupted requesting concern being notified in writing and to table discussion with Board.
- Pruitt response:** Parent has been in contact with her (as a board rep) in which she has instructed parent to continue contact/discussions with school. Recommended discussion in Executive meeting due to inability to resolve at school.

Copeland Response: Return to Executive Director of the school for further resolution.

I. Report of the Executive Director: Gordan Ford

Enrollment to date: 421 students. 32 whites students noting percentage of 7.6 with goal of 8%.

Speech & Debate team had overnight trip to view a debate. Middle school robotics team was in competition at Northwestern University. Three LPS students were accepted into the GSU Tiger Marching Band with scholarships-official signing ceremony TBD. Received additional correspondence from DOJ requesting additional justification data.

Colvin Input: Internships ending. Dual-enrollments for second semester. Additional robotics competitions to follow. Further explained dual-enrollment progress and student progress and ACT preparation tactics.

Burke Input: Positive reinforcement rewards with movie event and Univ Band performance on grounds. Planning to revamp classrooms to focus on testing and growth targets associated with the new accountability standards required by the state.

J. Committee Reports:

a. Education & Personnel Committee:

Report by Boden: Board members and Executive Leadership in attendance for La Charter Schools Conference (Downs, Boden, Copeland, Burke, Colvin, Ford and Cowan). Committee members has reviewed sample Executive Director evaluations from other Charter Schools. Current document in draft. Additional documents in draft for board members, parents, staff and students. Final documents planned for completion by next board meeting.

b. Finance Committee:

Report by 4th Sector: Report reviewed by finance committee. No changes in enrollment since last report of 421 students. Estimated Feb count at 425. Continuance of seemingly being underpaid by state but as of meeting date have received an additional \$60k (indicated by Ford but not confirmed by 4th Sector). No changes in annual forecast vs. funded with one exception of adjustment in athletic notation due to recent uptake in activity. Forecast to end at break-even point with \$75k in unknowns.

Notation by Ford: Some of negative variance due to additional kids. Overall positive income higher than overall negative variance. YTD revenue noted to be 40% to budget forecast/Salary & Benefits noted to be 39%. All other on pace with exception of Athletic. 4th Sector has adjusted the budget for Athletics due to overage. YTD surplus of \$10k. (see financial documents for additional details)

Inquiry by Down: What was the athletic change? Why did we miss the estimate?

Response by 4th Sector: Athletic revenue to date: \$43k. Expense to date: \$73k.

Response by Ford: Have not gone back to pull the additional numbers/ records and need to reconcile. Possibly associated with increase in participation in sports. No basketball tournament this year.

Inquiry by Boden: Does other income/monies turned in from student allocated under athletics or "other"?

Response by 4th Sector: It is allocated under "other income".

Inquiry by Pruitt: Do we have documentation supporting those outstanding balances by students towards athletic participation.

Response by Ford: It should be noted in the Parent Command Center.

Inquiry by Tatum: Inaudible

Response by Ford: New rule from the state: Schools cannot hold students' records for non-admission related fees. Currently working with parents on fees.

Notation by Ford: Budget changes in forecast due to not having historical data to base original budget. This was considered Year 1 so amounts increased to reflect current monies spent to remain within budget.

Inquiry from Boden: Request breakdown of expenses/revenue per sport as well as parental input per sport.

Comment by Downs: Request cap on spending for Athletics

Inquiry from Johnson: Is there a policy that prohibits movement/increase of budget amount? The Board did not approve that increase. Also, request an explanation if there is a variance over a certain percentage. Items will be discussed within the Finance committee and then presented to the board.

Johnson Comment: Audit still ongoing and projected to be out on time.

Motion to adopt financial report moved by Wiley and seconded by Johnson. All in favor-non opposed. Finance report document accepted into documentation archive.

c. Facilities and Transportation Committee: No Report

d. Alumni and Community Relations Committee:

Report from Pruitt: Concerns with basketball team fundraising forms.

Several parents concerned about tournament in Lafayette during school closing times. Forms sent on 13th with monies due on 18th. Question if for all teams or boys team specifically. If yes, will funds show up in revenue for Athletics? Parents concerned about lack of itinerary. Need details on support staffing for travel and events. What is the procedure when a parent does not get an answer? Recommendation to bring back additional funding (i.e. Gala, etc.)

Response by Ford: Not aware of concerns and parents should voice them with Exec Director first. Received \$8k in funds from P. Milsap with additional monies from parents to replenish the donation. No particular permission slip but LSHAA form covers travel. When parents don't get a response, they are go come to the Exec Director.

Input from Copeland: Need additional procedure in complaints from Athletic Department.

Input from Boden: Needs to have a grievance filed/form. Forms needs to be added online.

- K. Old Business: Update on Evaluation procedure: Draft disseminated with recommendations by the Board needed by 12/12/17 to be adopted at next meeting. No new info on MOU.

- L. New Business: Await policy for letterman's jackets.
- M. Next Meeting Date: January 29, 2018 at Grambling City Hall at 6:00pm
- N. Announcements: None
- O. Executive Session: None but offline conversation
- P. Motion by Pruitt to adjourn seconded by Wiley. Meeting adjourned at 8:05pm.